



South Haven Memorial Library August 10, 2021 Minutes

Members:

Lois Howard–President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe -Secretary

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee

(Meeting held at South Haven Township Hall due to Construction Project)

Also Present: Elaine Fluck, and James France, Director

Call to order: The meeting was called to order by president, L Howard at 7:02 p.m.

Approval of minutes for meeting on July 13, 2021: Motion for approval by L. Smith supported by J. Stein. Motion carried. A copy will be sent to city council.

Approval of agenda for August 10, 2021: Motion for approval by M. Bertorelli supported by E. Shumaker. Motion carried.

Public Comments: None

Treasurer's report: *Operations*-**Total income:** \$5,158.27, **Total expenses:** \$27,295.97 (**July 2021**), **Vendors' bills** totaled \$27,295.97 for the month. Motion to pay vendor bills by J. Stein supported by L. Smith. Motion carried.

Director's Report:

- Overdrive checkouts-837, **MEL:** *Borrowed* 167, *Loaned* 54
- Seed lending library-*Reminder:* Seeds available and ready for fall planting. Pick up some!!
- “Hike Our Preserves” program is in partnership with the Southwest Michigan Land Conservancy aimed to encourage kids and their parents to get out and hike Conservancy Trails. Individuals registering at the library will have their fee paid by the library and receive a hiking stick.
- Annual audit is underway.
- Overdrive is scheduled to be replaced by LIBBY and transition is to be complete in February 22.
- Building Progress Report:
 - Front patio is started
 - Glass in front addition is in
 - Bathroom tile and drywall is almost complete; drywall through the building is started.
 - Floor is poured in new back addition
 - Book drops will end in fire safe rooms/locations
 - Most of ceiling grids are up.

Correspondence: None

Old Business:

New Business:

- Policies are due for review. Trustees are asked to bring manuals to next meetings.

Board Comments:

- L. Howard thanked Ross Stein for approving the Library Board to use the Township Hall through the end of construction. She also expressed gratitude to J. Stein for opening and locking up the hall for meetings.
- L. Smith reminded all of the AAUW Book Sale August 13 & 14 at First Congregational Church.

Adjournment: Motion to adjourn by I. Sledge supported by J. Stein. Meeting adjourned at 7:20 PM.

Next regular meeting: September 14, 2021 – 7:00 PM tentatively @ the South Haven Township Hall.

Respectfully submitted,
Margery Lampe, Secretary