



South Haven Memorial Library

June 8, 2021 Minutes

Members:

Lois Howard–President
Marge Lampe –Vice President
Marilyn Bertorelli –Treasurer
Ida Sledge -Secretary

Jean Stein – Trustee
Marge Lampe-Trustee
Elaine Shumaker- Trustee
Liz Smith-Newest Trustee

(A Zoom board meeting was held due to the Coronavirus pandemic)

Also Present: Elaine Fluck, and James France, Director

Call to order: The meeting was called to order by president, L Howard at 7:02 p.m.

Approval of minutes for meeting on May 11, 2021: Motion for approval by J. Stein supported by M. Lampe. Motion carried. A copy will be sent to city council.

Approval of agenda for June 8, 2021: Motion for approval by M. Lampe supported by M. Bertorelli. Motion carried.

Public Comments: None.

Treasurer's report: Operations-Total income: \$55.44, Total expenses: \$24,849.94 (May 2021), Vendors' bills totaled \$25,704.80 for the month. Debit card: \$292.50, May 2021 Payroll: \$15,028.75, Library/SS/Medicare: \$1,149.72. Reports emailed to board members for review. Motion to pay vendor bills by J. Stein supported by M. Lampe. Motion carried. Budget Performance-Renovations-

Total income: \$00.00, Total expenses: \$3,500.35 (May 2021)

Director's Report:

- Overdrive checkouts-877, MEL: Borrowed 135, Loaned 75
- Continue to follow Covid-19 restrictions/updated guidelines with some additions/changes
 - ☞ Open Mon.-Wed. 10:00-2:00, Thurs. 2:00-6:00, Fri. & Sat. 10:00-2:00
 - ☞ Continue with 50% capacity with more openings soon.
- Storytime book bags-board books, JE, J and graphic novels continue
- Seed lending library-Reminder: Plenty of seeds available and just in time for planting. Pick up some!!
- Joint Program with Center for the Arts
 - ☞ June 26 @ 11:00 weather permitting, will have an outside activity on the grass area featuring the author of Adventures of Beanie the Spider.
- Summer Reading Program- Plan to have a down sized program *this* summer compared to last year.

Correspondence: None

Old Business:

- After meeting with the budget committee, J. France presented & reviewed amendments for the 2020-2021 renovation and operational budgets. Motion by J. Stein supported by M. Lampe to accept the amended budgets as presented. Motion carried.
- J. France presented & reviewed the 2021-2022 renovation and operational budgets. Motion by M. Bertorelli supported by J. Stein to accept the budgets. * *The renovation budget will be sent to the JBA (Joint Building Authority) established by the city for the renovations.*

New Business:

- **Oath of Office:** L. Howard shared updated information. After the election of officers at the July 13th board meeting, board members will be administered the oath. Kate Hosier, SH City Manager and Brenda Bertorelli, SH Township Clerk, or her assistant will be present at the July meeting to administer the oaths.
- **Nomination of Officers:**
 - ☞ **President**-motion by M. Lampe supported by J. Stein **Lois Howard**
 - ☞ **Vice President**-motion by L. Howard supported by M. Lampe **Jean Stein**
 - ☞ **Treasurer**-motion by J. Stein supported by L. Howard **Marilyn Bertorelli**
 - ☞ **Secretary**-motion by J. Stein supported by L. Howard **Marge Lampe**

Board Comments: Liz Smith, the newest member, shared information about herself. She is looking forward to meeting board members *in person*. We certainly welcome her to the board. L. Howard shared thoughts about what we would like to do for the opening of the renovated library. Suggested giving magnetic bookmarks. Will bring design ideas back to the board for approval. M. Lampe suggested having an informational sharing of understanding budget readings. A meeting will be set for interested members.

Adjournment: Motion to adjourn by J. Stein supported by I. Sledge. Meeting adjourned at 8:03 PM.

Next regular meeting: July 13, 2021 --7:00 PM @ the South Haven Township Hall.

Respectfully submitted,
Ida Sledge, Secretary