



South Haven Memorial Library March 12, 2019 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Robin McAlear -Trustee (Absent)
Jean Stein - Trustee
Vikke Anderson-Trustee

No Board Meeting in February 2019 due to the weather

Also Present: James France, Director, and Elaine Fluck

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for January 8, 2019: Motion for approval by L. Howard supported by J. Stein. Motion carried. A copy will be sent to city council.

Approval of agenda for March 12, 2019: Motion for approval by M. Bertorelli supported by L. Howard. Motion carried.

Public Comments: None

Treasurer's report:

- **January** Total income \$97.94, total expenses \$34,781.56 (**Jan. 2019**)
Vendors' bills totaled \$10,524.94 for **January**. (*Debit card \$257.98*)
- **February** Total income \$9,664.91, total expenses \$36,396.29. Vendors' bills totaled \$9,650.98 for **February**. (*Debit card \$955.18*)
Current budget amounts were reviewed for **January and February**. Motion to pay vendor bills for **Jan. and Feb.** by L. Howard supported by L. Stein. Motion carried.

Committee Appointments:

1. **Budget Committee:** M. Bertorelli, L. Howard, V. Andersen, and J. France
2. **Evaluation Review Committee:** C. Jarvie, J. Stein, and R. McAlear. **If R. McAlear is unable to serve on this committee, I. Sledge will substitute.*

Director's Report:

- **Update on Building Project:** Mold, air quality, and flooding issues have been addressed. Jim will continue contact with OSHA (**O**ccupational **S**afety and **H**ealth **A**dministration) and the Van Buren County Health Department. Insurance is not covering anything---water seepage was caused by a malfunctioning pump. No rider for pump malfunction. ☹ These were unexpected building expenses. We do have the option to use the endowment fund. Still working on a purchase agreement for parking spaces with the post office.
- **Roof leakage:** Will have to wait until the ice/snow thaws to address.
- Jim updated the board on recent library activities, and upcoming events.
- Library will be closed May 27th -Memorial Day
- Summer Reading Program/s June 17-July 20. More details to come.
- Refer to the web site for other upcoming spring activities. www.shmlibrary.org.

Correspondence: None

Old Business: None

New Business: None

Board Comments: A special thank you to Jim France from all board members for his extra work/effort during these unexpected issues.

Adjournment: Meeting adjourned at 7:48 p.m.

Next regular meeting: April 9, 2019

Respectfully submitted,
Ida Sledge, Secretary