



South Haven Memorial Library October 13, 2020 Minutes

Members:

Catherine Jarvie –President
Lois Howard –Vice President
Marilyn Bertorelli –Treasurer
Ida Sledge -Secretary

Jean Stein – Trustee
Marge Lampe-Trustee
Elaine Shumaker- Trustee

(A Zoom board meeting was held due to the Coronavirus pandemic)

Also Present: James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for special meeting on September 2, & monthly meeting on Sept. 8, 2020: Motion for approval by J. Stein supported by L. Howard Motion carried. A copy will be sent to city council.

Approval of agenda for October 13, 2020: Motion for approval by M. Bertorelli supported by M. Lampe with one addition. (*Request to host mural*). Motion carried.

Public Comments: None

Treasurer's report: Total income: \$25,512.90, **Total expenses:** \$32,362.73 (**September 2020**), **Vendors' bills** totaled \$89,567.97 for the month. **Debit card:** \$322.57, **September 2020 Payroll:** \$16,149.76, **Library/SS/Medicare:** \$1,225.89. Report emailed to board members & reviewed. Motion to pay vendor bills by C. Jarvie supported by L. Howard. Motion carried.

Director's Report:

Nullification of executive orders (Corvid 19)

- MDHHS (**M**ichigan **D**ept. of **H**ealth & **H**uman **S**ervices) orders
- Legislature working on addition extensions

Renovation Update

- Cornerstone Construction selected as contractor from Portage. Abonmarche to finalize details of project.
- Budget and alternates approved by joint building authority

Moving Update

- Items being sorted and packed
- Extra furniture to be sold on Facebook Market Place
- Closing October 26th for 2-3 weeks. Looking/needng volunteers. Library Designs' quote did not meet the budget.
- Still need outdoor drop box

Upcoming Projects: Digital library card application, website update. (Using a group of employees to work as a research team to look at possible organizational sites for updates. We want to return to the renovated building with an updated site).

Correspondence: None

Old Business:

Building Project-See director's report

New Business:

- Request to host a mural for **Black Lives Matter**
 - Open discussion concerning all options. *The library will not host this project.*

Board Comments: *Question:* Are we required to have public restrooms open to the public at the temporary location? J. France will check into this matter.

Adjournment: Motion to adjourn by C. Jarvie supported by I. Sledge. Meeting adjourned at 7:47.

Next regular meeting: November 10, 2020

Respectfully submitted,
Ida Sledge, Secretary