



South Haven Memorial Library October 11, 2022 Minutes

Members:

Lois Howard–President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe -

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee

Also Present: James France, director

Call to order: The meeting was called to order by president, L Howard at 7:00 p.m.

Approval of minutes for meeting on September 13, 2022: Motion for approval by E. Shumaker, supported by L. Smith. Motion carried. A copy will be sent to city council.

Approval of agenda for October 11, 2022: Motion to approve: by M. Bertorelli, supported by J. Stein, motion carried.

Public Comments: None

Treasurer's report: Operations-**Total income:** \$109,114.90, **Total expenses:** \$45,647.06, **Vendors' bills** totaled \$58,392.14 for the month. Motion to pay vendor bills by J. Stein, supported by L. Smith. Motion carried.

Renovation Budget Report: Total Income: \$43,331.67; Total Expenses: \$0

Director's Report:

- Overdrive checkouts-736, MEL: Borrowed 227, Loaned 73; Patrons through the doors: 2,872. Small meeting room uses: 41.
- The Art Center's plaque for donated sculpture has been delayed due to an issue in production.
- Patron computers are operational with some glitches to be worked through.
- Security cameras images are now available to view at the front desk.
- Community Room is to be ready soon.
- Measurements for an awning for the back entry yielded quotes between \$3,400-6,800. Discussion indicated a desire by the board to provide adequate stair and entry covering to meet safety needs for staff. J. France will report final design and cost in November as well as installation date.
- Research continues for microfilm equipment.
- Annual audit presentation will be in November.
- Astronomy Club with Rick Olson has been canceled due to illness. There is signification interest in this program.
- A Lego Club is in planning.
- Saturday October 29, Annual costume party with the Art Center.

Correspondence: None

Old Business: J. France presented Collection Development Policy and Freedom to Read Document for board members' notebooks. Motion to approve by J. Stein, supported by L. Smith. Motion carried.

New Business: Review of Healthcare Plans for 2023: Data and figures are not available yet. J. France will prepare a comparison sheet for board review in November.

Board Comments:

- L. Howard noted an upcoming program: 1000 Books Before Kindergarten in development.

Adjournment: Motion to adjourn by J. Stein supported I. Sledge: meeting adjourned at 8:22 PM.

Next regular meeting: November 8, 2022 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**