



## South Haven Memorial Library January 8, 2018 Minutes

**Members:**

Catherine Jarvie -President (Absent)  
Lois Howard -Vice President  
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary  
Robin McAlear -Trustee (Absent)  
Jean Stein - Trustee  
Vikke Andersen - Trustee

Also Present: James France, Director

**Call to order:** The meeting was called to order by vice president, L. Howard at 7:00 p.m.

**Approval of minutes for December 19, 2017:** Motion for approval by M. Bertorelli supported by J. Stein. Motion carried. A copy will be sent to city council.

**Approval of agenda for January 9, 2018:** Motion for approval by J. Stein supported by M. Bertorelli. Motion carried.

**Public Comments:** None

**Treasurer's report:** Total income \$11,225.93, total expenses \$32,316.72 (**Dec. 2017**)  
Current budget amounts were reviewed. Vendors' bills totaled \$14,468.41 + \$733.47 (Debit Card). Motion to pay vendor bills by J. Stein supported by L. Howard. Motion carried.

**Director's Report:** Jim updated the board on recent library activities, and upcoming events. The library will be participating in the Ice Breaker on February 3<sup>rd</sup>. Plans have started for the summer reading program with "Libraries Rock" as the theme. February 10 will be **Get Out Your Guitar Day**. Check the library site for additional information.

**Correspondence:** None

**Old Business:**

*Contractor for Interior Design:* No additional information at this time

*Language for Sexual Harassment Policy:* Discussion concerning this policy that was presented at the December meeting. Motion by J. Stein supported by V. Andersen to accept this policy. Motion carried.

**New Business:** None

**Board Comments:**

**Adjournment:** Meeting adjourned at 7:25 p.m. by Vice President L. Howard

**Next regular meeting: February 13, 2018**

**Respectfully submitted,  
Ida Sledge-Secretary**