



South Haven Memorial Library May 9, 2017 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Robin McAlear -Trustee
Jean Stein - Trustee
Vikke Andersen - Trustee

Also Present: Elaine Fluck, Albert Gibson, Gayle Malenkoff, Bernie Malenkoff, Patrick McKearnon, Mary Lynn Bugge, and James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:06 p.m.

Approval of minutes for April 11, 2017: Motion for approval as presented by J. Stein supported by R. McAlear. Motion carried. A copy will be sent to city council.

Approval of agenda for May 9, 2017: Motion for approval as presented by R. McAlear supported by L. Howard. Motion carried.

Public Comments: *Patrick McKearnon:* has always supported the millage for the remodeling of the library. He would like to recommend other options to save the tree in the front of the library. *Bernie Malenkoff* supported this recommendation. *Gayle Malenkoff:* would like the public to be aware of the others options before remodeling begins.
Elaine Fluck: what did the library make on the book sale?

Treasurer's report: Total income \$82,879.44, total expenses \$28,046.36 (**April 17**)
Current budget amounts were reviewed. Vendors' bills totaled \$8,666.57 for the month. (*Debit card \$593.65*) Motion to pay vendor bills by J. Stein supported by L. Howard. Motion carried.

Budget Presentation: Director Jim France presented and reviewed a proposed 2017-2018 budget. Adjustments for any *up-to-date* changes will be presented at the June meeting.

Director's Report: Jim updated the board on recent library activities and upcoming events. ****May 16th* Jim will meet with the city, township, Abonmarche, attorney, and USDA (United States Dept. of Agriculture) to start the process of loan documents for the remodeling of the library. *June 12th -July 15th* Summer Reading Program for children and teens. See www.shmlibrary.org for additional events and activities.

Correspondence: Letter received from Jerry Jelsema of South Haven expressing his suggestions for the renovating/remodeling of the library.

Old Business: No updates from Entergy

New Business: *Director's Performance Appraisal:* C. Jarvie reported an outstanding performance for J. France (keeping the budget on track, presenting the millage to various groups in the community, involving/bringing surrounding communities together were a few examples shared with the board. Pleased with his performance.

Board Comments: One expression/comment to support P. McKearnon recommendation to preserve the tree in front of the library. We need to express a thank you to the community for the millage support. C. Jarvie will prepare a letter to be published in the South Haven Tribune.

Adjournment: Motion to adjourn by J. Stein supported by R. McAlear. Motion carried. Meeting adjourned at 8:02.

Next regular meeting: June 13, 2017
Respectfully submitted,
Ida Sledge, Secretary