



South Haven Memorial Library October 9, 2018 Minutes

****September monthly meeting was cancelled due to low board attendance****

Members:

Catherine Jarvie -President
Lois Howard -Vice President (Absent)
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Robin McAlear -Trustee (Absent)
Jean Stein - Trustee
Vikke Andersen- Trustee

Also Present: John White, Calvin Meeusen, Marilyn Meeusen, and Jim France, Director

Call to order: The meeting was called to order by president, Cathy Jarvie at 7:02 p.m.

Approval of minutes for August 14, 2018: Motion for approval by J. Stein supported by V. Andersen. Motion carried. A copy will be sent to city council.

Approval of agenda for October 9, 2018: Motion for approval by I. Sledge supported by C. Jarvie. Motion carried.

Audit: Calvin D. Meeusen, C.P.A. (Certified Public Account), PLLC presented and reviewed the annual audited financial statements closing of the fiscal year for June 30, 2018.

Public Comments: None

Treasurer's report:

Total income \$60,319.10, total expenses \$89,099.91 **(August 30)** Vendors' bills totaled \$8,778.62 for the month of August. (Debit card \$372.54)

(September 30) Total income: \$42,550.37, total expenses \$27,140.11. Vendors' bills totaled \$12,586.25 for the month. (Debit card \$6.72) Motion to pay vendor bills by V. Andersen supported by C. Jarvie. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events.

- Friends of the Library Nov. 15th @ 7:00pm.

See the web site for additional activities and details www.shmlibrary.org

Correspondence: None

Old Business: *Update on Building Project:* J. France reported the parking lot issue is still unresolved. This has been an on-going concern.

New Business:

- *Health Insurance Plans:* J. France presented 4 (Four) proposals for health insurance. (One new plan was included this year) The board will review these proposals before our November meeting.
- *Budget Proposal/Breakdown:* J. France presented an operations and renovation budget for 2018-2019. Moved by J. Stein supported by C. Jarvie to establish a special revenue(millage) fund separate from the general fund. Motion carried.

Board Comments:

Adjournment: Meeting adjourned at 8:13 p.m.

Next regular meeting: November 13, 2018
Respectfully submitted,
Ida Sledge, Secretary