



South Haven Memorial Library December 10, 2019 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Marge Lampe -Trustee (Absent)
Jean Stein - Trustee (Absent)
Vikke Andersen - Trustee (Absent)

Also Present: Elaine Fluck, and James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for November 26, 2019: Motion for approval by L. Howard supported by M. Bertorelli. Motion carried. A copy will be sent to city council.

Approval of agenda for December 10, 2019: Motion for approval by M. Bertorelli supported by L. Howard. Motion carried.

Public Comments: Staff members wearing name tags is much appreciated.

Treasurer's report: *Total income:* \$2,964.92, *Total expenses:* \$30,779.73. (Nov. 2019) Vendors' bills totaled \$4,142.23, **Nov. 2019 payroll:** \$16,827.63, **Library SS/Medicare:** \$1,287.29, **Debit card** \$465.99. Current budget amounts were reviewed. Motion to pay vendor bills by L. Howard supported by C. Jarvie. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events. J. France will be attending library leadership academy in February @ Coopersville. Ice Breaker will be February 1st 10:00-11:00 A.M. The program is entitled **Snow Haven at the Library**. See the web site for additional activities/information. www.shmlibrary.org.

Correspondence: None

Old Business:

- *"Post Office" Property Update:* The property in question does **not** belong to the post office. A quit claim deed, dated 1957 was presented to the board. The attorneys from the post office and Abonmarche will discuss the details to resolve this issue.
- *Vote on 80/20 plan, Cap Plan for Benefits Expenditures:* Motioned by C. Jarvie supported by L. Howard to accept the cap plan. Motion carried.
- *Vote on Employee Health Benefit Plan:* Motioned by C. Jarvie supported by L. Howard to use **Liberty Union** Health Savings Plan (100%). Motion carried.

New Business:

Board Comments: General consensus to move \$195,000.00 (One hundred ninety-five thousand dollars) to our money market account @Consumers Credit Union.

Adjournment: Meeting adjourned at 7:34 p.m.

Next regular meeting: January 14, 2020
Respectfully submitted,
Ida Sledge, Secretary