



South Haven Memorial Library February 11, 2020 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Marge Lampe -Trustee
Jean Stein - Trustee
Vikke Anderson-Trustee (Absent)

Also Present: James France, Director, and Elaine Fluck

Call to order: The meeting was called to order by president, C. Jarvie at 7:04 p.m.

Approval of minutes for January 14, 2020: Motion for approval by J. Stein supported by C. Jarvie. Motion carried. A copy will be sent to city council.

Approval of agenda for February 11, 2020: Motion for approval by L. Howard supported by M. Lampe. Motion carried.

Public Comments: The light post in the parking lot does not have a light. It is quite dark at this time of the year. J. France will contact the appropriate person at the post office.

Treasurer's report: Total income \$129,633.58, **Total expenses** \$34,149.60 (*Jan. 2020*) **Vendors' bills** totaled \$12,783.97, **Jan. 2020 Payroll:** \$17,166.47, **Library SS/Medicare;** \$1,313.26 **Debit card:** \$635.14) Current budget amounts were reviewed. **Question concerning the amount of Total Income (Correct or Error)?** Motion to pay vendor bills by J. Stein supported by M. Lampe. Motion carried.

Committee Appointments:

1. Budget Committee: M. Bertorelli, L. Howard, and J. France
2. Evaluation Review Committee: C. Jarvie, J. Stein, and M. Lampe

Director's Report: Jim updated the board on recent library activities, and upcoming events.

- *Update on Building Project:* More information should be coming at the March meeting.
- J. France will be attending library leadership academies: **February**-Coopersville, **April**-Traverse City, and **May**-Ann Arbor, Michigan.
- A Family Search Affiliate has been added to the library. *This is a genealogy search program.* See the web site for additional upcoming activities. www.shmlibrary.org.

Correspondence: None

Old Business: None

New Business: None

Board Comments: Our by-laws have not been reviewed for some time. We will address this task soon.

Adjournment: Meeting adjourned at 7:24 p.m.

Next regular meeting: March 10, 2020

Respectfully submitted,
Ida Sledge, Secretary