



South Haven Memorial Library January 14, 2020 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer (Absent)

Ida Sledge -Secretary
Marge Lampe -Trustee (Absent)
Jean Stein - Trustee
Vikke Andersen - Trustee

Also Present: Elaine Fluck, Evan Leduc, and James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:00 p.m.

Approval of minutes for December 10, 2019: Motion for approval by L. Howard supported by J. Stein. Motion carried. A copy will be sent to city council.

Approval of agenda for January 14, 2020: Motion for approval by J. Stein supported by L. Howard with one added item under new business.* Safety deposit box. Motion carried.

Public Comments: None

Abonmarche Update on Building Project:

- Evan Luduc presented an overall schedule.
- Property issue has been resolved.
- Loan approved.
- Library Designs will be contacted as renovations begin.
- March/April 2020 will seek bids for project.

Treasurer's report: *Total income:* \$16,107.41, *Total expenses:* \$26,918.17. (Dec. 2019) Vendors' bills totaled \$16,512.72, **Dec. 2019 payroll:** \$16,722.30, **Library SS/Medicare:** \$1,279.27, **Debit card** \$1,571.37. Current budget amounts were reviewed. Motion to pay vendor bills by C. Jarvie supported by L. Howard. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events. J. France will be attending library leadership academy in February in Coopersville, MI. Come and enjoy the Ice Breaker activities on February 1st 10:00-11:00 A.M. See the web site for additional activities/information. www.shmlibrary.org.

Correspondence: None

Old Business: None

New Business:

- *Vote on meeting dates for 2020.* All meetings of the library board take place on the second Tuesday of each month in the South Haven Memorial Library community room, unless otherwise posted. Motion to accept the meeting dates by J. Stein supported by C. Jarvie. Motion carried.
- *Safety Deposit Box:* Open discussion concerning the contents still in the box, items removed/missing, what should be placed in the box, and when an inventory should be taken. J. France will work on a policy to address this issue.

Board Comments: Posting upcoming events in the newspaper is a great idea.

Adjournment: Meeting adjourned at 7:52 p.m.

Next regular meeting: February 11, 2020

Respectfully submitted,
Ida Sledge-Secretary