



South Haven Memorial Library May 12, 2020 Minutes

Members:

Catherine Jarvie –President
Lois Howard –Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge –Secretary (Absent)
Marge Lampe –Trustee
Jean Stein – Trustee (Absent)
Vikke Andersen–Trustee (Absent)

Also Present: James France, Director and Travis Sullivan, South Haven City Clerk

Call to order: The meeting was called to order by president, C. Jarvie at 7:04 p.m.

Approval of minutes for March 10, 2020: Motion for approval as presented by C. Jarvie supported by L. Howard. Motion carried. A copy will be sent to city council.

Approval of agenda for May 12, 2020: Motion for approval by L. Howard with corrections for spelling and order of new business, supported by M. Lampe. Motion carried.

Public Comments: none

Treasurer's report: Total income \$24,281.06, total expenses \$31,230.14 (**March 2020**)
Current budget amounts were reviewed. Vendors' bills totaled \$8,919.03 (plus payroll) for the month of March.
Total income \$3,094.65, total expenses \$27,710.31 (**April 2020**)
Current budget amounts were reviewed. Vendors' bills totaled \$25,363.73 (plus payroll) for the month of March.

Motion to pay vendor bills for March and April by L. Howard supported by M. Lampe. Motion carried.

Director's Report: Jim updated the board on recent library activities and upcoming events.

- Overdrive is continuing to be well used
- Library will remain closed until at least June with a gradual opening
- There will be no Summer Reading Program planned at this point
- Additional activities/events/resources can be found at www.shmlibrary.org.

Correspondence: None

Old Business:

New Business:

- Quit Claim Deed to Joint Building Authority

A motion was made (by C. Jarvie) to give the South Haven Memorial Library Board President and Secretary the authority to sign the Quit Claim Deed that transfers the property from the Library to the South Haven Joint Building Authority. Seconded by L. Howard. Motion carried.

A motion was made (by C. Jarvie) to transfer the property (as described – “That part of Lots 26 and 32 and entire lot 31, block 3, Dyckman, Hale and Company addition”) to the South Haven Joint Building Authority by Quit Claim Deed. Seconded by L. Howard. Motion carried.

The Deed was signed by Catherine Jarvie, Board President and witnessed by Travis Sullivan.

- Budget Proposals
Renovation Budget – Current Fund Balance - \$421,266
- Operating Budget – was presented for consideration to be voted on next month

Board Comments:

- Lois Howard and Catherine Jarvie thanked James for his hard work during this difficult time

Adjournment: Meeting adjourned at 7:55 p.m.

Next regular meeting: June 9, 2020

Respectfully submitted,

Catherine Jarvie, Board President