



South Haven Memorial Library May 14, 2019 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary (Absent)
Robin McAlear -Trustee
Jean Stein - Trustee
Vikke Andersen-Trustee (Absent)

Also Present: Elaine Fluck and James France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:01 p.m.

Approval of minutes for April 9, 2019: Motion for approval as presented by R. McAlear supported by L. Howard. Motion carried. A copy will be sent to city council.

Approval of agenda for May 14, 2019: Motion for approval by M. Bertorelli supported by J. Stein. Motion carried.

Public Comments: Elaine reported that the Volunteer Party was very nice and many board members attended.

Treasurer's report: Total income \$9,212.12, total expenses \$30,721.33 (**April 2019**)
Current budget amounts were reviewed. Vendors' bills totaled \$14,879.00 for the month. (*Debit card \$277.09*) Motion to pay vendor bills by J. Stein supported by R. McAlear. Motion carried.

Director's Report: Jim updated the board on recent library activities and upcoming events.

- The library book sale brought \$1,078.30.
- Basement water treatment should be done tomorrow - May 15
- Have hired 3 new staff members - Kaelin, Heidi Daley, Linda (Part time permanent staff)
- Three computers were donated by the City of South Haven
- Library had a table at the Community Expo on April 13th.
- Seeds for the seed library are up front
- Library will be closed May 27th for **Memorial Day**.
- Summer Reading Program/s will be June 17-July 20. Theme: *A Universe of Stories*.
- Additional activities/events/resources can be found at www.shmlibrary.org.

Correspondence: None

Old Business:

- **Wet Basement Issues.** Director J. France reported that the price went up due to drainage issues. Increase was about \$3,000

New Business:

- Budget Proposal - Operating budget for 2019-20 and Renovation Budget was presented
- Pay Ranges - adjusted to compensate for the State requirements

Board Comments:

- Discussion regarding purchase of property from the Post Office at the South West corner of the Library

Adjournment: Meeting adjourned at 7:36 p.m.

Next regular meeting: June 11, 2019

Respectfully submitted,
Catherine Jarvie, Board President