



## South Haven Memorial Library June 14, 2016 Minutes

### Members:

Catherine Jarvie –President  
Lois Howard –Vice President  
Marilyn Bertorelli -Treasurer

Ida Sledge –Secretary  
Robin McAlear –Trustee  
Jean Stein – Trustee  
Vikke Andersen – Trustee

Also Present: Elaine Fluck, and James France, Director

**Call to order:** The meeting was called to order by president, C. Jarvie at 7:00 p.m.

**Approval of minutes for May 10, 2016:** Motion for approval as presented by J. Stein supported by L. Howard. Motion carried. A copy will be sent to city council.

**Approval of agenda for June 14, 2016:** Motion for approval, with added amended budget for 2015-2016, by R. McAlear supported by M. Bertorelli. Motion carried.

**Public Comments:** None

**Treasurer's report:** Total income \$7,178.68, total expenses \$29,032.67 (**May 16**)

Current budget amounts were reviewed. Vendors' bills totaled \$28,959.05 for the month. Motion to pay vendor bills by J. Stein supported by L. Howard. Motion carried.

**Director's Report:** Jim updated the board on recent library activities and upcoming events. J. France shared additional information for the adults participating in the summer reading program. The summer reading program will begin June 13-July 16. *Library will be closed July 4<sup>th</sup>.* See the library web page for additional upcoming activities.

**Correspondence:** None

### Old Business:

- (2015-2016) *Amended budget* Amended budget presented and reviewed. Motion for approval by J. Stein supported by M. Bertorelli. Motion carried.
- (2016-2017) *Budget* presented and reviewed. Motioned by C. Jarvie supported by L. Howard to accept the budget as presented. Motion carried.
- Update from Abonmarche: 1. In the process of making a rough draft for the millage. This information will be shared with the board in Aug./Sept.

### New Business:

- *Nomination of officers for the fiscal year 2016-2017:* Motioned by L. Howard supported by R. McAlear to continue with the current slate of officers for the next fiscal year. Motion carried. A vote will be taken at the July monthly meeting.  
**CURRENT OFFICERS: President** Cathy Jarvie, **Vice President** Lois Howard, **Treasurer** Marilyn Bertorelli, and **Secretary** Ida Sledge
- *Holidays: Labor Day* (Policy Manual does not include this day) General consensus to close the library for 2016 and rewrite this policy in the manual.
- *Holidays on Sunday:* General consensus, if the holiday falls on a Sunday the library will be closed the following Monday.
- *July 4, 2016:* Motioned by L. Howard supported by R. McAlear to close the library on July 2, 2016. Motion carried.
- *Federal Changes to exempt status for employees:* J. France shared general information concerning these changes. He will update the board with any additional information.

**Board Comments:** At the July meeting information will be shared as to what entails a *district* library. Questions were raised concerning community opinions about the proposal presented by Abonmarche for remodeling. Member was encouraged to contact the company with further concerns/questions.

**Adjournment:** Meeting adjourned at 7:55.

Next regular meeting: July 12, 2016

Respectfully submitted,  
Ida Sledge, Secretary