



## South Haven Memorial Library November 26, 2019 Minutes

### Members:

Catherine Jarvie -President  
Lois Howard -Vice President  
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary  
Marge Lampe -Trustee  
Jean Stein - Trustee  
Vikke Andersen - Trustee

Also Present: Elaine Fluck, and James France, Director

**Call to order:** The meeting was called to order by president, C. Jarvie at 7:00 p.m.

**Approval of minutes for October 8, 2019:** Motion for approval by J. Stein supported by L. Howard with the following spelling corrections-V. ~~Andersen~~ Andersen Motion carried. A copy will be sent to city council.

**Approval of agenda for November 26, 2019:** Motion for approval by C. Jarvie supported by M. Bertorelli. Motion carried.

**Public Comments:** When books are purchased, the purchase date and the price paid are no longer included in the books.

**Treasurer's report:** Total income **\$141,764.37**, total expenses **\$40,073.36** (October) Vendors' bills: **\$9,873.67**, Oct. 2019 payroll: **\$17,160.85**, Library SS/Medicare: **\$1,312.83**, Debit card: **\$334.87**. Current budget amounts were reviewed. Motion to pay October bills **\$28,682.22** by J. Stein supported by C. Jarvie. Motion carried.

M. Bertorelli presented options (*Money Market & CD Certificate of Deposit*) for investing portions of the \$500,000.00 (Five hundred thousand dollars) received from the Harley and Anna Wood Trust.. Accessibility and interest rates will be factors to consider. A decision will be made at the December meeting.

**Director's Report:** Jim updated the board on recent library activities, and upcoming events. J. France will be attending library leadership academy in December @ Frankenmuth. The library will be closed *December 24<sup>th</sup> & 25<sup>th</sup>* for Christmas Eve and Christmas Day. Closing *Dec. 31 @ 5 p.m.* for New Year's Eve and *January 1, 2020* closed for New Year's Day. See the web site for additional activities/information. [www.shmlibrary.org](http://www.shmlibrary.org).

**Correspondence:** None

**Old Business:** J. France presented **2020 Health Insurance Proposal**

- *Employee Cap or 80/20 Plan*--Reviewed/discussed
- *Employee Health Benefit Plan*

We will vote on the proposals at the *December* meeting.

**New Business:** None

**Board Comments:** Citizens, *not* living in the city of South Haven, voicing concerns of not being able to utilize certain services at the library.

**Adjournment:** Motion to adjourn by I. Sledge supported by M. Lampe. Motion carried. Meeting adjourned at 7:29 p.m.

**Next regular meeting: December 10, 2019**

**Respectfully submitted,  
Ida Sledge, Secretary**