



South Haven Memorial Library October 8, 2019 Minutes

Members:

Catherine Jarvie –President (Absent)
Lois Howard –Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge –Secretary
Jean Stein - Trustee
Marge Lampe-Trustee (Absent)
Vikke Andersen– Trustee

Also Present: Elaine Fluck, Calvin D. Meeusen, and Jim France, Director

Call to order: The meeting was called to order by Vice President, Lois Howard at 7:02 p.m.

Approval of minutes for September 10, 2019: Motion for approval by J. Stein supported by V. Andersen. Motion carried. A copy will be sent to city council.

Approval of agenda for October 8, 2019: Motion for approval by J. Stein supported by M. Bertorelli. Motion carried.

Public Comments: None

Audit Report: Calvin D. Meeusen, C.P.A. PLLC presented and reviewed the annual audited financial statements closing of the fiscal year for June 30, 2019. Motion to accept the audited report by V. Andersen supported by J. Stein. Motion carried.

Treasurer's report:

Total income **\$556,441.15**, total expenses **\$27,988.79 (September 30)** Vendors' bills: **\$21,372.23**, Sept. payroll: **\$17,551.29**, SS/Medicare: **\$1,342.67**, Debit card: **\$1,134.60**. Current budget amounts were reviewed. Motion to pay October bills **\$41,400.79** by J. Stein supported by I. Sledge. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events.

- ❖ Still waiting for more information concerning the millage issue with county.
- ❖ Restaurant Passport: passes can be purchased at the front desk. The money will support the library. *More information can be found on the web site. www.shmlibrary.org*
- ❖ Upcoming/Future Dates:
 - November 6-7 10:30-5:00 Michigan Secretary of State (Enhanced certification will be available)
 - November 7 Friends of the Library meeting. 7:00 p.m.
 - November 28 Thanksgiving-Library closed.
 - December 24-25 Christmas Eve/Christmas-Library closed.
 - December 31 New Year's Eve Library closes @ 5:00. New Year's Day- closed

Correspondence: None

Old Business: Trust donation **\$5000,000**: Open discussion concerning the placement of funds, not including the designated amount. M. Bertorelli will have CD rate sheets at the November meeting. This may be a possible option.

New Business:

- ❖ *Health Insurance Plans:* J. France will have proposals at the November meeting.
- ❖ *Amended Budget:* J. France presented an amended budget for 2019-2020. Moved by J. Stein supported by V. Andersen to accept the amended budget. Motion carried.

Board Comments: An updated *Board of Trustees* sheet needs to be done for board manuals.

Adjournment: Motion to adjourn by J. Stein supported by I. Sledge. Motion carried. Meeting adjourned at 8:24 p.m.

Next regular meeting: November 12, 2019

**Respectfully submitted,
Ida Sledge, Secretary**