

**SOUTH HAVEN MEMORIAL LIBRARY
MARCH 13, 2018 MINUTES**

MEMBERS:

Catherine Jarvie-President
Lois Howard- Vice President
Marilyn Bertorelli, Treasurer

Ida Sledge-Secretary (absent)
Jean Stein-Trustee
Vikke Anderson-Trustee
Robin McAlear-Trustee

Also Present: James France, Director; Evan LeDuc and Amy Cook, representatives of Abonmarche; Patrick McKearnan, Elaine Fluck, Jennie Combs, Donnie Smith and Becky Ruez.

Call to Order: Meeting was called to order by Catherine Jarvie at 7 p.m.

Approval of minutes for February 13, 2018: Motion for approval by Lois Howard seconded by Jean Stein. Motion carried. A copy will be sent to City Council.

Approval of agenda for March 13, 2018: Motion by Lois Howard seconded by Jean Stein. Motion carried.

Public comments: Patrick McKearnan objected to the cutting down of a tree to provide space for improvement to the front of the building.

Abonmarche: Evan LeDuc and Amy Cook of Abonmarche presented revised plans for the improvements to the library. Le Duc said "we are trying to create a link between the Post Office, the Library, City Hall and the Art Center." Cook added, "we see it as linking campus sites." They added that a "ground boundary survey" has been completed.

Motion by Jean Stein, seconded by Marilyn Bertorelli, to accept the building design footprint presented by Abonmarche, thus allowing them to continue to the next level of the project." Motion carried.

Vikke Anderson commented she would like to see the tree preserved.

Treasurer's Report: Total income for the month was \$497,206. Total expenses were \$369,534. Vendors' bills totaled \$10,527.32. Motion to pay vendors's bills was approved.

Director's Report: Jim reported that the Coop will no longer purchase movie licenses and that service will expire October 1. Library Designs will meet with staff members March 19 to discuss the improvements. Jim will attend a Small and Rural Libraries Conference April 30-May 2.

Budget Amendments: Motion by Jean Stein, seconded by Vikke Anderson, to amend the budget. Motion carried.

Adjournment: Meeting adjourned at 8:05 p.m. by President Catherine Jarvie.

Next Regular Meeting: April 10, 2018.

Respectfully submitted
Robin McAlear, trustee