



South Haven Memorial Library September 10, 2019 Minutes

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Jean Stein - Trustee
Vikke Andersen - Trustee
Marge Lampe-Trustee

Also Present: Elaine Fluck, Leslie Bleil, and Jim France, Director

Call to order: The meeting was called to order by president, C. Jarvie at 7:03 p.m.

Approval of minutes for August 13, 2019: Motion for approval by J. Stein supported by L. Howard. Motion carried. A copy will be sent to city council.

Approval of agenda September 10, 2019: Motion for approval by M. Lampe supported by C. Jarvie. Motion carried.

Public Comments: Suggestion was made to have employees wear name tags.

Treasurer's report:

Total income \$44,512.48, total expenses \$29,217.06 (**August 2019**) Current budget amounts were reviewed. Vendors' bills totaled \$9,203.18 for the month. (*Debit card \$9,203.18*) Motion to approve vendor bills by J. Stein supported by L. Howard. Motion carried.

Director's Report: Jim updated the board on recent library activities, and upcoming events.

- Still waiting for more information from the county concerning the millage issue- (Nov. 8th deadline)
- Planning to resign from The Rotary organization. May continue at a later date.
- Director will be attending a library leadership academy funded with a stipend to cover traveling expenses.
- Upcoming/Future dates:
 - October 1, 6:30 Southwest Michigan Reads Lawton Community Center
 - October 26, 11:00-12:00 Annual Costume Party
 - November 6-7 10:30-5:00 Michigan Secretary of State
 - November 28th Library closed Thanksgiving
 - December 24-25 Library closed Christmas Eve/Christmas
 - December 31st Library closes at 5:00 New Year's Eve

Additional information can be found on the web site. www.shmlibrary.org.

Correspondence: None

Old Business: Amended Budget-tabled until the October meeting

New Business: Trust donation \$500,000 (Five hundred thousand dollars) Received a check from the Wheaton College Trust Company regarding the *Harley and Anna Wood Trust*. Open discussion. Two or three financial planners will be contacted to help the library set and meet short and long term goals. **All** were very surprised with this donation.

Board Comments: None

Adjournment: Motion to adjourn by C. Jarvie supported by M. Lampe. Motion carried. Meeting adjourned at 7:47.

Next regular meeting: October 8, 2019

**Respectfully submitted,
Ida Sledge, Secretary**