

**South Haven Memorial Library
February 13, 2018 Minutes**

Members:

Catherine Jarvie- President
Lois Howard, Vice-President
Marilyn Bertorelli-Treasurer

Ida Sledge-Secretary (absent)
Robin McAlear-Trustee
Jean Stein-Trustee
Vikke Anderson-Trustee

Also Present: James FRance, Director; Evan LeDuc and Amy Cook of Abonmarche; Elaine Fluck.

Call to Order: The meeting was called to order by president, Catherine Jarvie, at 7:06 p.m.

Approval of minutes for January 13, 2018: Motion for approval by Jean Stein supported by Lois Howard. Motion carried. A copy will be sent to City Council.

Public Comments: None

Abonmarche Presentation: Evan Le Duc and Amy Cook of Abonmarche submitted a revised design for the Library improvements. It was accepted, subject to further refinement. They reported the revisions had been submitted to South Haven city and township officials and they had accepted it subject to the Library Board's approval. Estimated cost of the entire project is \$2,299,989.38. Available funding is \$2,300,000. They said the city has offered the Library the temporary use of space in the basement of City Hall during the remodeling project.

Treasurer's Report: Total income for the month \$6,159.85 total expenses \$33,034.32.(January 2018 Vendors' bills totaled \$31,046.67. Motion to pay vendors' bill was approved.

Committee Appointments: Marilyn Bertorelli and Lois Howard were re-appointed to the Budget Committee. Catherine Jarvie, Jean Stein and Robin McAlear were re-appointed to the Evaluation Review Committee.

Director's Report: Jim reported that the Ice Breaker event drew 78 participants. Two new craft groups have started at the Library. A quilters group is meeting the last Tuesday of the month. A knitting-crocheting group will meet Monday, March 12 from 1 to 3 p.m. A "Get out your Guitar" gathering was scheduled for February 17 from 11 a.m. to 2 p.m. "Libraries Rock" will be the theme of the summer reading program. Jim will attend conferences for small and rural libraries in April and May.

Library Designs: Catherine Jarvie moved and Lois Howard seconded a motion to work with Library Designs on renovation project. Motion was approved.

New Business: None

Adjournment: Meeting adjourned at 8:19 p.m. by President Catherine Jarvie.

Next regular meeting: March 13, 2018,

**Respectfully submitted,
Robin McAlear, trustee**