

## Patron Rules & Responsibilities

The South Haven Memorial Library supports the right of all individuals to use the Library appropriately with the safety and peace of all in mind. In order to maintain a clean, safe and comfortable environment for our patrons and employees, the Library Board has adopted the following rules. It is the duty of South Haven Memorial Library staff to see that these rules and responsibilities are properly enforced so that the Library can be appropriately used by all. Patrons who violate these rules and responsibilities will be subject to appropriate penalties.

- Solicitation of any kind is prohibited on Library property.
- Library patrons may not willfully annoy another person. Violence or threats of violence will not be tolerated.
- No person shall engage in loud or boisterous conduct, create, or engage in any disturbance, fight or quarrel that causes or tends to cause a breach of the peace on Library property.
- Radios, cassettes, CD players, and handheld games will be turned off while in the library.
- Patrons may make or receive cell phone calls only between the two sets of doors at the library entrance or outdoors. Set cell phone ring volume to "mute" or "vibrate" while in the library.
- No person shall use profane, obscene or injurious language in the presence of another person or that is directed at another person on Library property.
- No person may eat in the Library unless they are authorized by Library staff. Drinks are allowed in covered containers.
- Smoking and other use of tobacco products is prohibited on Library property except in designated areas.
- No person shall loiter on Library property or remain on Library property after having been directed to leave by a Library employee.
- No person shall trespass on Library property. This includes being in Library buildings or on Library property when they are not open to the public and going into areas in Library buildings or on Library property that are not open to the public.
- Only service animals, such as leader dogs, are permitted in the library.
- No person shall damage, alter, deface, destroy, meddle with, tamper with, interfere with, disconnect or improperly remove any Library property or any other property not his or her own.
- No person shall fail to return Library materials on time or fail to comply with Library policies or procedures regarding the use of Library materials or services - including computers.
- No person shall be in a state of intoxication on Library property. No person shall possess or consume any alcoholic beverage on Library property.
- No person shall enter into or remain in Library buildings unless they are properly attired including, but not limited to, wearing a shirt and shoes.
- No person shall enter into or remain upon Library property when, because of inadequate personal hygiene, they interfere with the use of the Library by others.
- Parents or other adults accompanying minors on Library property are responsible for the behavior of the minors and for assuring that the minors comply with the Library Patron Rules and Responsibilities.
- Weapons are prohibited on library property when in violation of the laws of the United States or the State of Michigan or the City of South Haven.
- No person shall violate any local ordinance or state or federal law when on Library property.

**ANY PERSON VIOLATING ANY OF THESE RULES MAY BE ORDERED TO LEAVE LIBRARY PROPERTY, BE DENIED LIBRARY PRIVILEGES, OR BE BANNED FROM USE OF ANY LIBRARY PROPERTY. IF CONDUCT WHICH VIOLATES THESE RULES IS ALSO A VIOLATION OF THE LAW, PROSECUTION MAY RESULT.**

Adopted October, 2008. Amended November 2009, February 2010, March 2010