

Patron's Request for Reconsideration of Library Material

The South Haven Memorial Library Board of Trustees has delegated the responsibility for selection and evaluation of library materials and resources to the Library Director and has established reconsideration procedures to address concerns about those materials. Completion of this form is the first step in those procedures. If you wish to request reconsideration of library materials, please return the completed form to the library director.

Your name: _____ Date: _____

Address: _____

City/State/Zip: _____

Phone: _____ Signature: _____

Do you have a current library card from the South Haven Memorial Library? (Y or N) _____

Title of Item: _____

Author/Composer/Director: _____

Format: (circle one) Book Audio Recording Video or DVD Magazine Newspaper

 Electronic Resource Library Program Flyer Compact Disc Other

Did you read, view, or listen to the entire work? (Y or N) _____

What brought this material to your attention? _____

What concerns you about this material? (Use additional pages if necessary)

Are there materials or resources you suggest to provide additional information and/or other viewpoints on the topic of this material?
