

# SOUTH HAVEN MEMORIAL LIBRARY

## RESPONSIBILITY POLICY

The South Haven Memorial Library staff, Board of Directors, or volunteers are not responsible for non-library items that may be lost or stolen on South Haven Memorial Library (SHML) property.

The South Haven Memorial Library is not responsible for any damage done to patron's property by the use of library owned videos, tapes, software, CDs or other library materials.

The patron is responsible for reading and understanding any instructions, limitations, system requirements, etc. and determining if they wish to use library material. Technological support is not available at the library. Due to the heavy and wide usage of library materials, the library cannot guarantee the condition of material at the time of checkout.

The South Haven Memorial Library staff, Board of Directors, or volunteers are not responsible for the safety or security against damage, theft, loss or misplacement of non-library personal property, articles or possessions from vehicles parked or standing in the SHML/U.S. Post Office parking lot, or the Huron Street Public Parking lot.

Policy adopted 11-08