South Haven Memorial Library
May 12, 2026 Minutes

Members:

Liz Smith – President
Vacant – Vice President
Marilyn Bertorelli – Treasurer
Marge Lampe – Secretary, absent
Ida Sledge – Trustee
Gordon Bleil – Trustee
Robert Booker – Trustee

Also present: J. France, Director; Elaine Fluck; Sandi Starland

Call to Order: The meeting was called to order by president, L. Smith at 7 p.m.

Approval of minutes for meeting on April 14, 2026: Motion to approve minutes by M. Bertorelli. Motion carried. A copy will be sent to City Council.

Approval of agenda for May 12, 2026: Motion to approve agenda by G. Bleil. Motion carried.

Public Comments: Elaine Fluck commented on quality of the library's website. One suggestion would be to add photos to staff directory. Sandy Starland is looking forward to the summer reading program.

Treasurer's report: Operations for April: Total income: $82,257.32. Total expenses: $62,471.66. Vendor Bills: $46,130.87. Motion to pay vendor bills by G. Bleil, all supported. Motion carried.

Renovation report: income: 29,706.11. Renovation expenses: $0.00.

Director's report:

- Director distributed a report of monthly statistics.
- An authorized Board member will need to add new Board members to MICLASS and remove former members.
- Director distributed a long list of summer reading programs. Program begins June 15.
- The Library will be closed Thursday, May 14 for in-service training with Atriuum.
- Recommends removal of trellis. Discussion followed about other options. Board approved moving forward with removal/finding other options for the wall.
- Lighting company is providing options to replace current lighting by windows.
- Distributed Michigan Public Library Trustee Manual. Recomments setting up orientation for new members.

Correspondence: none

Old Business: covered in Director's report

New Business: Budget presentation. Director presented proposed budget for FY 26-27 for library operations and renovations repayment. Discussion followed about how to proceed repaying renovation costs. Budget will be voted on at June meeting.

Comments: Suggestion was made to include a 2% contingency line in the budget to cover unexpected increase in costs. Discussion about how to plan for future physical plant needs.

Meeting adjourned at 8 p.m.

Respectfully submitted,
Liz Smith, acting Secretary