



South Haven Memorial Library August 13, 2024 Minutes

Members:

Liz Smith –President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe -Secretary

Ida Sledge – Trustee
Gretchen Sprietzer - Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, James France, director

Call to order: The meeting was called to order by president, L. Smith at 7:01 p.m.

Approval of minutes for meeting on July 9, 2024: Motion to approve by J. Stein; motion carried.

Approval of agenda for August 13, 2024: Motion to approve agenda by M. Bertorelli; motion carried. A copy will be sent to city council.

Public Comments: E. Fluck asked about the “planting wall” on the east side of the building. Several board members have had similar queries. J. France stated that there is not currently a plan but one can be determined for the spring.

Treasurer’s report: Operations-**Total income:** \$3,532.30. **Total expenses:** \$42,939.90, **Vendors’ bills** totaled \$45060.85, for June. Motion to pay vendor bills by J. Stein, supported by L. Smith; motion carried.

Renovation Budget Report: Total Income: \$0.00; Total Expenses: \$0.00

Director's Report:

- Overdrive checkouts-884, MEL: Borrowed 290, Loaned 61; Patrons through doors: 5,316. Small meeting room uses: 91.
- New fencing has been installed.
- Annual Audit work has begun
- Summer reading Program is over. There were 212 registered and 138 who completed. There were 25 programs over 7 weeks with a total attendance of 1,120. A survey will be completed for information how to improve this program.
- Children’s room decoration will change to The Shire – “Lord of the Rings”
- Programs:
 - August 15: Will it Waffle? For teens 1 – 3pm
 - August 17: Adventure Day at Elkenburg Park with Bronson 2 – 4pm
 - August 21: Introduction to France 11am
 - August 13: Root Beer Floats 3-5pm
 - Saturday, September 9, 1pm: Bob Seger book presentation
 - September 16: Brick Builders (formerly Lego Club) begins
 - October 12: Halloween Party 11 – 12:30
- September 2: Closed for Labor Day
- November 28: Closed for Thanksgiving
- December 24 – 25: Closed for Christmas
- December 31: Close at 5pm
- January 1, 2025: Closed for New Year’s Day

Correspondence: None

Old Business:

- Financial Investment Research Update: J. France reported that letters and the RFP have been sent to the three financial advisors. Finance Committee will determine times to meet with each advisor/group and J. France will coordinate the appointments. Finance Committee will come back with recommendations.

New Business:

- Winter hours proposed. From October 14 – April 26 hours to be as follows: M, T: 10-8; W-F: 10-6; Sat: 10-40 M. Lampe moved to enact Winter hours as recommended, G. Sprietzer seconds, motion carries. There was some discussion about having earlier opening in the summer which will be evaluated.

Board Comments:

- E. Shumaker asks what can be done about long wait times for books: Can more be ordered if many are waiting?

Adjournment: Motion to adjourn by I. Sledge; all in favor. Meeting adjourned at 7:44PM.

Next regular meeting: September 10, 2024 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**