



South Haven Memorial Library

August 9, 2022 Minutes

Members:

Lois Howard-President
Jean Stein -Vice President
Marilyn Bertorelli -Treasurer
Marge Lampe -Secretary

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck; James France, director - absent

Call to order: The meeting was called to order by president, L Howard at 7:00 p.m.

Approval of minutes for meeting on July 12, 2022: Motion for approval by E. Shumaker, supported by L. Smith. Motion carried. A copy will be sent to city council.

Approval of agenda for August 9, 2022: Motion to approve: by J. Stein, supported by M. Lampe, motion carried.

Public Comments: None

Treasurer's report: **Operations-Total income:** \$4,076.51, **Total expenses:** \$28,531.88, **Vendors' bills** totaled \$39,587.63 for the month. Motion to pay vendor bills by J. Stein, supported by L/ Smith. Motion carried.

Renovation Budget Report: Total Income: \$26.93; Total Expenses: \$5,953.75

Director's Report:

- Overdrive checkouts-713, MEL: Borrowed 181, Loaned 70; Patrons through the doors: 3815.
- Techs are scheduled to return Friday (8/12) to complete work on patron computers.
- Sculpture donated by Dan Thompson in honor of his mother has been installed. The Art Center will provide a plaque.
- Final closeout of paperwork on building project is complete.
- Scheduled Programs: Bee-Bots by MSU Extension: 8/10 at 1pm; Author visit August 13 with Pamela Symonds for 11-3. Story teller Naima Abdul Haqq and Chameleons are Cool: 9/10/22.
- Hotspots have been catalogued and Hot-Spots will be offered for loan soon
- Watching case over minimum wage/sick time. Decision is deferred until at least 2/2023. The potential exists that minimum wage will to \$12/hour. Current library base is \$10.50/hour; sick leave would be required for all employees. These changes may strain library finances.
- J. France reported that he has COVID.

Correspondence: None

Old Business: None

New Business:

- Discussion re: Director's raise: Last month L. Howard reported that all employees received a 4% raise this year. J. Stein moved to give director the same raise as other staff; E. Shumaker supported. Further research by L. Howard revealed that due to an error J. France did not receive any raise in FY 22. After discussion regarding J. France's performance through the building process, E. Shumaker moved to increase J. France's wage by 3% to cover that error, J. Stein supported. Motion carried.
- As the idea of a bonus was discussed at last month's meeting, L. Howard reported that discussions with Cal (auditor) provided guidance about the impact of taxes on any bonus provided as reward for excellent work through the building process and Pandemic by J. France. E. Shumaker moved to pay J. France an \$8000 bonus for an estimated net of \$5400, L. Smith supported: motion carried.

Board Comments:

- M. Lampe asked if other board members are aware of the Patmos Library challenges to their current millage based on some books offered at that library, particularly about LGBTQ issues and experiences. Discussion by the board determined that the board wants to be informed of the breadth of offerings in the library.
- L. Smith reported that the AAUW-SH Book Sale will be August 12 and 13.
- L. Howard showed flyers of upcoming programs being offered at the library.

Adjournment: Motion to adjourn by M. Bertorelli supported J. Stein: meeting adjourned at 7:32 PM.

Next regular meeting: September 13, 2022 – 7:00 PM

Respectfully submitted,
Margery Lampe, Secretary