



## South Haven Memorial Library February 11, 2025 Minutes

### Members:

Liz Smith –President  
Jean Stein –Vice President  
Marilyn Bertorelli –Treasurer  
Marge Lampe -Secretary

Ida Sledge – Trustee  
Gretchen Sprietzer - Trustee  
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, J. France, Director

**Call to order:** The meeting was called to order by president, L. Smith at 7:00 p.m.

**Approval of minutes for meeting on December 10, 2024:** Motion to approve by M. Bertorelli; motion carried. A copy will be sent to city council.

**Approval of agenda for February 11, 2025:** Motion to approve agenda by J. Stein; motion carried.

**Public Comments:** March 20 at 2:00 pm the Silver Bag Ladies will present a reading about “Remarkable Michigan Women” in honor of Women’s History Month

**Treasurer’s report:** Operations for December -**Total income:** \$215,032.38, **Total expenses:** \$46,760.24.

**Vendors’ bills** totaled \$48,932.93. Motion to pay vendor bills by J. Stein; motion carried.

Operations for January- **Total Income:** \$86,301.11; **Total Expenses:** \$49,939.60; **Vendor Bills:** \$51,143.13. Motion to pay vendor bills by M. Lampe, motion carried.

**Renovation Budget Report:** Total Income for December: \$486.08; Total Expenses: \$0.00.

Total Income for January: \$35,099.46; Total Expenses: \$0.00.

### **Director's Report:**

- Overdrive checkouts-1,320, MEL: Borrowed 519, Loaned 64; Patrons through doors: 2,958. Small meeting room uses: 45, Community Room: 171.
- J. France reports annual report is complete
- Weather conditions continue to affect Library hours.
- Sewer line problems resulted in working with the City to resolve blockages. Library was responsible to sleeve the current line. Estimate for repairs is \$7500.
- Minimum wage will rise to \$12.48/hour effective 2/21/25
- J. France will attend a webinar regarding minimum wage and sick time changes 2/12/25
- Programs:
  - February 12 & 26: Hooked on Yarn
  - February 13: Card Making
  - February 27: Estate Planning Seminar at noon.
- Gail Patterson will retire after 25 years effective March 31.
- Another \$200,000 was received from the estate of Jack Cook.

**Correspondence:** None

### **Old Business:**

- **Investment Research Update:** Board members are asked to consider two options available for investment of gifts to the library. Discussion on the options finds board members are unanimous in preference for MI Class as their program focuses on municipalities and Libraries and strictly follow the rules within which a library is allowed to invest. M. Lampe moves, J. Stein supports investing funds in MI CLASS. Motion carries. Discussion about how much to invest concludes that as the funds are liquid in MI CLASS, \$1.5 million will be invested. M. Lampe moves to invest \$1.5 million taken from the accounts recommended by the Finance Committee. E. Shumaker supports, motion carries. J. France asked to contact K. Angel at MI CLASS to determine next steps.

**New Business:**

- Updated sick time policy presented to address changes required by new state laws. J. Stein moves, all support adopting updated policy.

**Board Comments:**

- None

**Adjournment:** Motion to adjourn by L. Smith; all in favor. Meeting adjourned at 7:55PM.

**Next regular meeting: March 11, 2025 – 7:00 PM**

**Respectfully submitted,  
Margery Lampe, Secretary**