



South Haven Memorial Library

January 13, 2026 Minutes

Members:

Liz Smith -President - Absent
Jean Stein -Vice President
Marilyn Bertorelli -Treasurer
Marge Lampe -Secretary

Ida Sledge - Trustee
Gretchen Spreitzer - Trustee - Absent
Gordon Bleil- Trustee

Also Present: J. France, Director

Call to order: The meeting was called to order by president, J. Stein at 7:00 p.m.

Approval of minutes for meeting on December 9, 2025: Motion to approve by I. Sledge; motion carried. A copy will be sent to city council.

Approval of agenda for January 13, 2026: Motion to approve agenda with an amendment to add posting of meeting requirement by M. Lampe; motion carried.

Public Comments: None

Treasurer's report: Operations for December -**Total income:** \$21,281.99, **Total expenses:** \$47,020.39.
Vendors' bills: \$67,692.63. Motion to pay vendor bills by, all supported. Motion carried.

Renovation Budget Report: Income for October: \$1,749.38; Total expenses: \$83,978.38

Investment Update: Balance invested: \$2,362,930.58 at the end of December. Interest earned through December since inception is \$52,399.49.

Director's Report:

- Overdrive checkouts-1,085, MEL: Borrowed 183, Loaned 80; Patrons through doors: 2,787. Small meeting room uses: 37; Community Room: 287.
- With Atrium new books will not be entered into MeL for 6 months in order to give our local patrons first shot at the new books. This process will become automated with Atrium.
- Physical tax from have been ordered.
- France reports that annual report in in the works.
- Children's room layout and décor will be changing.
- A physical inventory will be completed now that migration to Atrium is complete.
- Story time is Tuesdays at 11am
- Programs:
 - Ice Breaker – January 31 – Theme: Once Upon a Winter
 - April 29: Kate Hinote Trio at 6 pm

Correspondence: None

Old Business:

- **Policies Review:** Political Policy language as discussed in last meeting was presented as clarified. M. Lampe moved to accept this language into policy to replace previous iteration. Motion carried.
- Follow up on discussion whether to have language addressing board member removal resulted in France's research and determination that the board can only refer matters of this sort to the governing body who appointed the board member.
- G. Bleil noted that the conflict of interest statement discussed at the last meeting and documented in the December minutes had not been approved. M. Lampe moved to accept language as presented, M. Bertorelli supported. Motion carried.

New Business:

- J. France reported a contact from Geneva Township questioning if SHML could provide contract library services to that Township. Due to multiple factors, France stated that this is an issue to research with Library of Michigan.
- Posting of Meeting Dates and Times: France reports that monthly meetings posting has been completed.

Board Comments:

- None

Adjournment: Motion to adjourn by J. Stein, all in favor. Meeting adjourned at 7:49 PM.

Next regular meeting: February 10, 2026 – 7:00 PM

Respectfully submitted,
Margery Lampe, Secretary