



## South Haven Memorial Library July 9, 2024 Minutes

### **Members:**

Liz Smith –President  
Jean Stein –Vice President  
Marilyn Bertorelli –Treasurer  
Marge Lampe - Secretary

Ida Sledge – Trustee  
Gretchen Sprietzer – Trustee - Absent  
Elaine Shumaker- Trustee - Absent

Also Present: James France, director

**Call to order:** The meeting was called to order by president, L. Smith at 7:00 p.m.

**Approval of minutes for meeting on June 11, 2024:** Motion to approve J. Stein; all in favor; motion carried.  
A copy will be sent to city council.

**Approval of agenda for July 9, 2024:** Motion to approve agenda by M. Lampe; motion carried.

**Public Comments:** None

**Treasurer's report:** Operations-**Total income:** \$11,143.26. **Total expenses:** \$43,031.87, **Vendor's bills** totaled \$40,365.64 for May. Motion to pay vendor bills by J. Stein, all in favor; motion carried.

**Renovation Budget Report:** Total Income: \$0.00; Total Expenses: \$0.00

### **Director's Report:**

- Overdrive checkouts-808; MEL Borrowed 296, Loaned 62; Patrons through doors: 4,156. Small meeting room uses: 98; Community Room uses: 456
- June 10: Summer program began for children, teens, and adults. Through four weeks (out of 7) 203 participants have been registered and are doing their check-ins. Notable is that when families come in for programs, they are staying and looking at books, especially in the children's section. Event highlights are:
  - Kick-off- 64 individuals
  - Glow in the Dark Art – 158
  - Paranormal Investigators – 32
  - Family Activity Riverfront Concert Series – 57
  - Bubblepalooza (Bubble Art) – 201
  - Storytime with Kim averages 30 people weekly
  - Take & Make Art is extremely popular
- Programs:
  - Monthly second Tuesday at 6pm: South Haven Strummers: Uke lessons providing two hours instruction for all levels through the summer.
- Friends of the Library Book Sale: July 18-20

**Correspondence:** None

### **Old Business:**

- Investment Research Update: Various board members have reached out to local advisors and have three potential candidates. Discussion of the process to follow determined the next steps are to send the RFP to each advisor and the Library Investment Policy. J. France will send these via email to the following candidates with an explanation that proposals can be sent to the director and a half hour presentation can be made to the board at a regularly scheduled board meeting. Paul Hix, Laura Pomeroy and Dave Hodge.

**New Business:**

- L. Smith presented proposed slate of officers for FY25 and asked for nominations from the floor. There being none, I. Sledge moves to accept the slate as proposed. All in favor, motion carried.
  - Liz Smith: President
  - Jean Stein: Vice President
  - Marily Bertorelli: Treasurer
  - Marge Lampe: Secretary

**Board Comments:**

- M. Lampe received a comment from a summer visitor/neighbor asking if there is any consideration for the decibel levels of the hand dryers in the restrooms. The comment expressed concern that the family bathroom was too loud for small children's ears/hearing. J. France will look into recommendations for decibel levels and children.

**Adjournment:** Motion to adjourn by M. Lampe, all in favor. Meeting adjourned at 7:36PM.

**Next regular meeting: August 13, 2024 – 7:00 PM**

**Respectfully submitted,  
Margery Lampe, Secretary**