



## South Haven Memorial Library June 10, 2025 Minutes

### **Members:**

Liz Smith –President  
Jean Stein –Vice President  
Marilyn Bertorelli –Treasurer  
Marge Lampe –Secretary  
Ida Sledge – Trustee  
Gretchen Spreitzer – Trustee  
Gordon Bliel- Trustee

Also Present: Elaine Fluck, J. France, Director

**Call to order:** The meeting was called to order by president, L. Smith at 7:00 p.m.

**Approval of minutes for meeting on May 13, 2025:** Motion to approve by M. Bertorelli; motion carried. A copy will be sent to city council.

**Approval of agenda for June 10, 2025:** Motion to approve agenda by M. Lampe; motion carried.

**Oath of Office for new board member:** G. Bliel was given the oath of office by Megan Kiker prior to the start of the meeting.

**Public Comments:** E. Fluck asked about plans for flowers/plants for the grid on the east side of the building. J. France has requested information from a plant provider who does planting for local businesses.

**Treasurer's report:** Operations for June -**Total income:** \$2,806.97, **Total expenses:** \$51,247.30. **Vendors' bills** totaled \$43,380.65. Motion to pay vendor bills by J. Stein, all supported.

**Renovation Budget Report:** Total income for May: \$0.00; Total expenses: \$20,412.78.

### **Director's Report:**

- Overdrive checkouts-1,089, MEL: Borrowed 291, Loaned 59; Patrons through doors: 3,800. Small meeting room uses: 60, Community Room: 437.
- Research for updated catalogue options continues. J. France has set the goal to have a decision by December.
- New Hires: two pages start 6/11/25; one college student will be working through the summer and two new part-time employees will also be hired for year around employment.
- New security cameras installed: one faces teen area; one in large print and fireplace area and one at the back door.
- The seed library is restocked for this year's growing season. People are encouraged to harvest seed from their success and bring them back to the library.
- Libby expansion is expected in 4-8 weeks.
- Summer reading program begins June 20; program is robust based on brochure.

**Correspondence:** None

### **Old Business:**

- **Budget for Approval:** J. France presented the amended budget for FY25, the data from which the FY26 budget is derived. J. Stein moved to approve the amended FY25 budget; all

in favor, motion carried. J. France presented FY26 Renovation budget. J. Stein moves to approve FY26 Renovation budget; all in favor, motion carried. J. France presented FY26 budget. J. Stein moved to approve the FY26 budget; all in favor, motion carried.

- **Investment Update:** M. Bertorelli reports that the initial transfer of funds was made to MIClass. \$1.5M were invested mid-May. To date, the fund has earned close to \$2,000. The board was asked to consider other accounts currently held at local institutions for investing in this fund. Discussion notes that the funds are liquid and easily transferred. G. Bleil moves that over the next three months, the treasurer close accounts at Sturgis Bank, Consumer Credit Union and Honor Credit Union, move the funds to Huntington Bank and transfer these funds into the library's MIClass account. Motion carried.

#### **New Business:**

- **Nominations for Board Positions:** Nominations from the floor produced the following slate:
  - **President:** Liz Smith
  - **Vice President:** Jean Stein
  - **Treasurer:** Marilyn Bertorelli
  - **Secretary:** Marge LampeVoting for these positions will take place in July.

#### **Board Comments:**

- M. Lampe asked if the small meeting room could be equipped with a monitor to be used for Zoom meeting and other meeting that may be held in the room.
- L. Smith noted that it is time to review and update the list of items wanted or needed to enhance library operations and to have J. France prioritize this list.

**Adjournment:** Motion to adjourn by G. Spreitzer; all in favor. Meeting adjourned at 8:12PM.

Next regular meeting: July 8, 2025 – 7:00 PM

Respectfully submitted,  
Margery Lampe, Secretary