



South Haven Memorial Library June 13, 2023 Minutes

Members:

Vacant-President
Jean Stein -Vice President
Marilyn Bertorelli -Treasurer
Marge Lampe -Secretary

Ida Sledge - Trustee
Liz Smith -Trustee
Gretchen Sprietzer - Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, Lois Howard, James France, director

Call to order: The meeting was called to order by vice president, J. Stein at 7:01 p.m. Stein notes that for boards consisting of 8 or less members, a motion needs only a majority vote of that board to approve it.

Approval of minutes for meeting on May 9, 2023: Motion to approve by L. Smith, motion carried.

Approval of agenda for June 13, 2023: Motion to approve agenda by L. Smith, motion carried. A copy will be sent to city council.

Oath of Office: I. Sledge gives oath of office to G. Sprietzer, new board member.

Public Comments: L. Howard states that she has fulfilled her 2 terms and will now participate with Friends of the Library. She notes that Friends plan a book sale July 20-22 and asked for assistance with set up on 7/19 as well as during the sale. Friends are currently applying for 501c3 status. She completed her comments by giving her thanks and continued support to the director and the board. J. Stein expressed gratitude from the board to Lois.

Treasurer's report: Operations-**Total income:** \$11,178.30. **Total expenses:** \$36,986.49, **Vendors' bills** totaled \$38,643.03 for May. Debit Card: \$2,235.57 Motion to pay vendor bills by M. Lampe, motion carried.

Renovation Budget Report: Total Income: \$0.00; Total Expenses: \$21,820.76

Director's Report:

- Overdrive checkouts-857, MEL: Borrowed 181, Loaned 63; Patrons through doors: 3,371. Small meeting room uses: 89; Community Room uses: 464.
- Upcoming programs:
 - Monday, June 12: Summer Reading Program begins with 90 signed up. 1,000 Books program has 17
 - Tuesdays, June 13, 20, 27 & July 11: 10:30-11:00: Tune Bugs
 - Tuesday & Wednesday June 13 & 14 4-6pm: Canvas Painting (teen)
 - Friday, June 16, 3pm: Slime & Scales with Sarrett
 - Monday, June 19, 6pm: Cupcake decorating (teen)
 - Thursday, June 22: Bees Program
 - Monday, June 26, 11am: Fill a Bucket book & craft through MSU ext.
 - Tuesday, June 27, 3pm: The Grouchies through MSU ext.
 - Friday, June 30, 11-4: Escape Room (teen)
 - Saturday, July 8, 3pm: SH Robotics Team robot demonstration
 - Saturday, July 8: Summer Reading Program ends
 - Saturday, September 9, 1pm: Bob Seger book presentation

Correspondence: None

Old Business:

- Director's Raise: Based on discussion from May meeting, M. Bertorelli moves to give director 6% raise this year; motion carries unanimously.

New Business:

- Budget Amendments: J. France states that budget amendments remain as discussed in May. J. Stein moves to amend budget accordingly; motion carries.
- FY 23-24 Budget: Discussed FY 23-24 budget as presented in May. L. Smith moves to approve operating budget; motion carries. J. Stein moves to approve Renovation budget, motion carries.
- Nominations for Board Officers
 - President: E. Shumaker nominates L. Smith
 - Vice President: E. Shumaker nominates J. Stein
 - Secretary: L. Smith nominates M. Lampe
 - Treasurer: L. Smith nominates M. Bertorelli
- J. Stein moves to add the slate and vote next month; motion carries.

Board Comments:

- None

Adjournment: Motion to adjourn by M. Lampe, motion carries. Meeting adjourned at 7:51PM.

Next regular meeting: July 11, 2023 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**