



South Haven Memorial Library

June 14, 2022 Minutes

Members:

Lois Howard–President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe –Secretary

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, Patrick McKearnen and James France, Director

Call to order: The meeting was called to order by president, L Howard at 7:00 p.m.

Approval of minutes for meeting on May 10, 2022: Motion for approval by E. Shumaker, supported by J. Stein. Motion carried. A copy will be sent to city council.

Approval of agenda for June 14, 2022: Motion for approval: by L. Smith, supported by M. Bertorelli, motion carried.

Public Comments: P. McKearnen asked why the entry and parking lot do not meet ADA compliance. J. France explained that the library does not own the parking lot, that it is Post Office property so the library cannot amend or build on the PO property. J. France further explained that a ramp from the lot to the building will be built within 3-5 weeks that should assist with access.

Treasurer's report: **Operations-Total income:** \$33,247.44, **Total expenses:** \$36,582.31, **Vendors' bills** totaled \$59,154.90 for the month. The higher-than-normal amount includes \$21,000 payment towards USDA loan. Motion to pay vendor bills by J. Stein, supported by L. Smith. Motion carried.

Director's Report:

- Overdrive checkouts-644, MEL: Borrowed 129, Loaned 49; Patrons through the doors: 2538, Small Meeting Room uses: 22
- Currently waiting for the following: new library cards; security cameras; office blinds and shelving pieces. Patron computers are still in process as well.
- As noted in public comments, concrete work for ramp is 3-5 weeks out.
- Patio rail has been installed; shelves have been built in the basement. Art rails installed in Children's Room for hanging Children's framed art from Art Center.
- The Create & Connect Block party had 21 participants and the blocks are installed over the audio book section.
- Lincoln School arranged for student tours; 232 children participated over several visits.
- Author Events: Jennifer Murphey – 40 participants; Pamela Symonds visit scheduled for August 13: 11am – 3pm
- Scheduled Programs: Sarett Nature Center – 6/25 from 11-noon; Mark Twain Program 7/13 at 7pm; Stars & Planets by Rick Olson: 7/16 at 11am; Bee-Bots by MSU Extension: 8/10 at 1pm.
- Hotspot training is complete and Hot-Spots will be offered for loan soon
- Sculpture commissioned by Dan Thompson in honor of his mother should be complete by August.

Correspondence: P. Bierhalter wrote regarding ADA access and ramp. J. France will respond to query/concern.

Old Business:

New Business:

- Budget Amendments: J. France presented the following amendments to the current FY budget:
 - Renovation Budget: Includes projections for USDA payments to start FY23.
 - Operational Budget: Amendments to budget net +\$55,760. J. Stein moves to accept; I. Sledge supports: amendments were accepted.
- Budget FY 22-23 Hearing: J. France presented updated budget proposal for FY 22-23 for trustee review showing change to the fund balance +\$4560.00. J. Stein moves to approve, L. Smith support: budget is approved.
- Nominations for Board Officers: After discussion, E. Shumaker moves to accept current slate of officers for the next FY, I. Sledge supported, motion carries.

Board Comments:

- L. Howard thanked those trustees who attended Grand Opening.
- L. Howard thanked Kayla and Becky for their help during J. Murphey event.
- L. Howard announced or reiterated the following programs at or in conjunction with the library: Wednesdays at Wolf Lake; Mermaid Wonderland; the Sarrett Nature Center program, all scheduled during the summer months.

Adjournment: Motion to adjourn by L. Smith supported I. Sledge: meeting adjourned at 7:49 PM.

Next regular meeting: July 12, 2022 – 7:00 PM

Respectfully submitted,

Margery Lampe, Secretary