



South Haven Memorial Library June 9, 2026 Minutes

Members:

Liz Smith –President

Vacant –Vice President

Marilyn Bertorelli –Treasurer

Marge Lampe –Secretary

Ida Sledge – Trustee

Robert Booker– Trustee

Sandi Starland - Trustee

Gordon Bleil- Trustee

Also Present: J. France, Director; Elaine Fluck

Call to order: The meeting was called to order by president, Smith at 7:01 p.m.

Approval of minutes for meeting on May 12, 2026: Motion to approve with correction of Sandy to Sandi, and to remove 2% from contingency recommendation in comments by Bleil, all in favor. A copy will be sent to city council.

Approval of agenda for June 9, 2026: Motion to approve agenda by Lampe; motion carried.

Oath of Office: L. Smith gave the oath of office to S. Starland and R. Booker as required by state constitution.

Public Comments: None

Treasurer's report: Operations for May -**Total income:** \$12,892.20; **Total expenses:** \$49,361.40. **Vendors' bills:** \$109,087.65. Motion to pay vendor bills by Starland, all supported. Motion carried.

Renovation Budget Report: Income for May: \$ 223.03; Total expenses: \$0.00

Director's Report:

- Distributed report of monthly statistics.
- A homeless individual (Scott) has been officially trespassed from the library property for one year for multiple incidents of foul, loud language which disturbed other patrons.
- Follow up on discussion of renovation pay down. City has already set an amount with USDA. France will discuss with Joint Building Authority when they meet next.
- France is attending IMLS regional conference, June 22-24 in Cincinnati, OH. Travel, lodging and meal expenses are covered. The meetings focus on smaller libraries and story telling of the 250th anniversary of the nation.
- Garden beds have been mulched, Garden Club has added plants and the dead tree was removed.
- Trustee Orientation: discussion determined that orientation can be accomplished in regular board meetings.
- Van Buren District Library is ending service to Geneva Township. France has instructed Geneva Township officials to contact the city if they wish to develop a contract for service with SHML. Some Geneva Township residents are purchasing library cards.

Correspondence: None

Old Business:

- FY27 Budget: France presented the FY26 amended budget, FY27 operating budget and FY27 renovation budget.
 - Bleil moves to adopt FY26 amended budget; Starland supports. All in favor, motion passes.

- Lampe moves to adopt the FY27 renovation budget; Bleil supports. All in favor, motion passes.
- Bleil moves to adopt the FY27 operating budget; Lampe supports. All in favor, motion passes.

New Business:

- Board Leadership Nominations FY27: Discussion regarding changes in board positions. S. Starland nominates:
 - G. Bleil – President
 - M. Lampe – Vice President
 - L. Smith – Secretary
 - M. Bertorelli – Treasurer
- Slate will be voted on in July meeting, nominations can be made from the floor.

Board Comments:

- Starland notes that she will be the Friends of the Library liaison. Friends are planning the used book sale July 16-18, setup on the 15th.
- Bleil asked who owns the stairs going to the parking lot. Library owns. Lighting is broken. Discussion about appropriate replacement that will not be damaged by winter weather.
- Bleil notes that on the operating budget report, the percentages noted appear to have no relevance and can they be removed? France agrees to remove them.

Adjournment: Motion to adjourn by Bleil, all in favor. Meeting adjourned at 8:09PM.

Next regular meeting: July 14, 2026 – 7:00 PM

Respectfully submitted,

Margery Lampe

Secretary