



South Haven Memorial Library May 13, 2025 Minutes

Members :

Liz Smith –President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe -Secretary

Ida Sledge – Trustee
Gretchen Spreitzer – Trustee Absent
Gordon Bliel- Trustee

Also Present: Elaine Fluck, J. France, Director

Call to order: The meeting was called to order by president, L. Smith at 7:00 p.m.

Approval of minutes for meeting on April 8, 2025: Motion to approve by J. Stein; motion carried. A copy will be sent to city council.

Approval of agenda for May 13: Motion to approve agenda by Bertorelli; motion carried.

Public Comments: None

Treasurer's report: Operations for May -**Total income:** \$74,586.89, **Total expenses:** \$45,758.18. **Vendors' bills** totaled \$46,819.77. Motion to pay vendor bills by M. Lampe; J. Stein supported. After discussion that payroll was not included in the report, motion carried.

Renovation Budget Report: Total income for April: \$28,001.14; Total expenses: \$0.00.

Director's Report:

- Overdrive checkouts-1,047, MEL: Borrowed 352, Loaned 66; Patrons through doors: 3,583. Small meeting room uses: 56, Community Room: 164.
- Research for updated catalogue options yielded three: one was extremely high priced and has been eliminated.
- All paperwork has been turned into MI CLASS and board members have received initial emails greeting them to the investment service.
- ALA Accessibility Grant final report has been submitted. This grant covered the automatic door to restroom wing, sensory kits, and headphone and earmuffs.
- The seed library is restocked for this year's growing season
- Libby will be expanded due to other library co-ops joining the one to which SHML belongs. This should expand the offerings and cut down on wait times.
- Summer reading program begins June 20
- MeL (system) is 20 years old and is paid for by a state through a federal grant. The grant comes to the state from the Institute of Museums and Library Services. All staff at this organization has been put on leave and the future of the service is uncertain. The result of non-funding is the elimination of MeL.
- Library will be closed Memorial Day

Correspondence: None

Old Business:

- **Investment Research Update:** J. France reports that he has submitted all documents to MI CLASS. M. Bertorelli reports that accounts #6170 and #9022 have been rolled into HB account #2119 so funds are ready to transfer to MI CLASS. Smith, Stein and Bertorelli will access training together to learn and understand transfer process through MI CLASS.

New Business:

- **Budget Presentation:** J. France presented proposed budgets for FY26 for library operations and renovations repayment. Notable in the operations budget was a significant reduction in electric costs (close to \$7000) since changing to LED lighting. Board will approve budget at June meeting.
- **Director Raise:** Based on recommendation presented last month and determination that staff wages will rise by 3%, J. Stein moves that the director's wage is increased by 3%, I. Sledge supports, motion carries.

Board Comments:

- M. Lampe asked about the garden trellis frame work on the front of the building. J. France has talked to a local plant provider and anticipates a proposal.

Adjournment: Motion to adjourn by M. Lampe; all in favor. Meeting adjourned at 8:04PM.

Next regular meeting: June10, 2025 – 7:00 PM

Respectfully submitted,
Margery Lampe, Secretary