



South Haven Memorial Library May 14, 2024 Minutes

Members:

Liz Smith –President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer - Absent
Marge Lampe - Secretary

Ida Sledge – Trustee
Gretchen Sprietzer – Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, James France, director

Call to order: The meeting was called to order by president, L. Smith at 7:01 p.m.

Approval of minutes for meeting on April 9, 2024: Motion to approve J. Stein; all in favor; motion carried.
A copy will be sent to city council.

Approval of agenda for May 14, 2024: Motion to approve agenda by G. Sprietzer; motion carried.

Public Comments: None

Treasurer's report: (Given by L. Smith) Operations-**Total income:** \$22,641.36. **Total expenses:** \$34,366.05, **Vendor's bills** totaled \$59,559.08 for March. Motion to pay vendor bills by J. Stein, all in favor; motion carried.

Renovation Budget Report: Total Income: \$496.93; Total Expenses: \$0.00

Director's Report:

- Overdrive checkouts-929; MEL Borrowed 312, Loaned 75; Patrons through doors: 3,470. Small meeting room uses: 104; Community Room uses: 221
- The new printer/copier has arrived
- Three new part-time staff have been hired: Tammy, Kyra and Wendy
- J. France has received quotes for fencing on the back edge of the property to protect people from falling over the high curb.
- The library is back to full-service hours
- Grant was received from Community Foundation that will offset the costs of the summer reading program
- June 10: Summer program kick-off for children, teens, and adults. Program will end July 26.
- Programs:
 - Mondays: Bingo 1 – 4pm
 - May 18: Brick Builders Club 11am
 - There are many other programs lined up for kids over the summer
- Adult Programs:
 - June 9: South Haven Strummers: Uke lessons
 - June 17: Glow in the Dark Paint Project
 - June 20: Michigan Paranormal Investigators
 - June 24: Capone's Playground by Chris Lyon

Correspondence: None

Old Business:

- E. Shumaker reports that she (as a finance committee member) reached out to Honor Credit Union to determine if the HCU Bus Adv Ck 139533 account could be moved to a CD that offers a greater interest. Positive discussion: G. Spreitzer moves to have the treasurer move this account to a 5-month CD offering 5.18% interest (or best available). L. Smith supports, motion carries with full support.
- Discussion continued about how to best manage the generous donations received. M. Lampe moves that the finance committee develop an RFP to present to three local investment advisors; G. Spreitzer supports; all in favor, motion carries.

New Business:

- FY25 Budget Review: J. France presents the proposed FY25 budget and explains any significant deviations. Final budget will be presented at June's board meeting for adoption.
- Director Raise: L. Smith reports that the rate of inflation is currently 3.5%. J. France reports that library staff will receive 4% raises. Discussion results in E. Shumaker moving to give a 4.7% raise to the director. G. Spreitzer supports; all in favor, motion carries.

Board Comments:

- J. France will investigate if the Michigan and County rules will support board meetings occurring over Zoom so that members can attend meetings if out of town but available.

Adjournment: Motion to adjourn by J. Stein, all in favor. Meeting adjourned at 8:07PM.

Next regular meeting: June 11, 2024 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**