



South Haven Memorial Library October 14, 2025 Minutes

Members:

Liz Smith –President

Jean Stein –Vice President - Absent

Marilyn Bertorelli –Treasurer

Marge Lampe -Secretary

Ida Sledge – Trustee

Gretchen Spreitzer – Trustee - Absent

Gordon Bleil- Trustee

Also Present: E. Fluck; J. France, Director

Call to order: The meeting was called to order by president, L. Smith at 7:01 p.m.

Approval of minutes for meeting on September 9, 2025: Motion to approve by M. Bertorelli; motion carried. A copy will be sent to city council.

Approval of agenda for October 14, 2025: Motion to approve agenda by M. Bertorelli; motion carried.

Public Comments: E. Fluck noted that her family had visited and come to the library. She stated they were impressed with the improvements overall, especially the children's area.

Treasurer's report: Operations for September -**Total income:** \$89,940.27, **Total expenses:** \$65,206.35. **Vendors' bills:** \$50,006.76. Motion to pay vendor bills by M. Lampe, all supported.

Renovation Budget Report: Total income for September: \$29,137.46; Total expenses: \$0.00.

Investment Update: M. Bertorelli reported total current invested now \$2,342,290.48. Interest earned to date with MI Class is \$31,759.39. G. Bleil asked how these funds are protected against recession. L. Smith stated that due to the rules where libraries can invest, the funds are relatively secure against recession. Discussion reveals that neither I. Sledge nor G. Bleil are receiving regular emails from MI Class. J. France will look into this so that access can be granted.

Director's Report:

- Overdrive checkouts-1,024, MEL: Borrowed 86, Loaned 78; Patrons through doors: 3,733. Small meeting room uses: 46; Community Room: 184.
- France stated that funding for MEL has been granted for the next year.
- Work has begun with new catalogue (Atrium.) Migration was October 13; staff training in November is projected to be two days when the library will be closed. (Either 18 & 19 or 19 & 20 of November).
- Updated Website is now live. Some tweaks remain to be completed.
- No response from A. Priebe at the city regarding Garden Wall. Discussion indicates that this was designed into the upgrade plans although no provision or direction was provided except that it was intended to be a trellis plan. Smith notes that we may want to consider removing the grid should the actual cost to annually maintain it may be too costly.
- Railing by front entry on slope: to be installed before winter
- Electrical work: City informed library that lighted signs must be dark between 11 pm and 7 am. A timer or switch will be required. Also, due to changes to the desk location in children's section, an outlet is required. Electrician has been requested.
- Library has acquired three (3) TVs to be used as monitors with Chromebooks that will allow Skype or Zoom. They are mobile and can be used at desk, small meeting room and children's area.
- Health Insurance costs for next years plans have been received and will be presented next month.
- Story time is Tuesdays at 11am

- Programs:
 - 11am, 1st Friday - Playdoh playdate
 - 11am, 3rd Friday – Messy Play Day
 - 11am, 3rd Saturday – STEM Saturdays
 - 11am, 4th Saturday – Astronomy Club
 - October 18 – 11 am – 12:30pm: Halloween Costume Party. Candy Donations & volunteers are needed!

Correspondence: None

Old Business:

- None

New Business:

Policy Updates:

- Political Policy: Reviewed policy to determine that any partisan activity is not acceptable when program or meeting is sponsored by the library. An addition to the policy that states “elected officials may hold town halls to address constituents and their concerns...”
- L. Smith will make a list of policies that appear to not have been reviewed and will bring that to the board next month.

Board Comments:

- Lampe asked if the library can access SURF Internet for fiber optic capacity. France states library already has fiber optic service.

Adjournment: Motion to adjourn by I. Sledge; all in favor. Meeting adjourned at 8:04PM.

Next regular meeting: November 11, 2025 – 7:00 PM

Respectfully submitted,
Margery Lampe, Secretary