



South Haven Memorial Library September 13, 2022 Minutes

Members:

Lois Howard–President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer, absent
Marge Lampe –Secretary

Ida Sledge – Trustee
Liz Smith -Trustee
Elaine Shumaker- Trustee

Also Present: Elaine Fluck; Johnny Canonie; James France, director

Call to order: The meeting was called to order by president, L Howard at 7:00 p.m.

Approval of minutes for meeting on August 9, 2022: Motion for approval by L. Smith, supported by E. Shumaker. Motion carried. A copy will be sent to city council.

Approval of agenda for September 12, 2022: Motion to approve: by J. Stein, supported by E. Shumaker, motion carried.

Public Comments: J. Canonie asked first about how the Library is funded: Federal or State? J. France explained that funding only comes from the state. Second, he asked when the patron computers will be ready for use. J. France described the challenges of setting up the computers on the new network that requires a technician. Further, he noted that the tech is supposed to be at the library by the end of the week and stated that he anticipates the patron computers to be live by the end of the month at the latest.

Treasurer's report: Operations-Total income: \$44,735.45, Total expenses: \$41,086.46, Vendors' bills totaled \$39,596.22 for the month. Motion to pay vendor bills by L Smith, supported by J. Stein. Motion carried.

Renovation Budget Report: Total Income: \$22,263.61 primarily from city taxes; Total Expenses: \$0

Director's Report:

- Overdrive checkouts-780, MEL: Borrowed 211, Loaned 72; Patrons through the doors: 4,055. Small meeting room uses: 32.
- No painters contacted have responded to paint exterior wall facing Phoenix Street at this point.
- The Art Center will provide a plaque for donated sculpture: dedication in 3-5 weeks.
- MConsole scheduled in Thursday (9/15) for patron computers.
- Security cameras are in place: pictures currently in J. France office.
- Community Room is to be ready soon.
- Research is being done for an awning for the back entry and for microfilm equipment.
- Data and comments are being finished up for annual audit. Presentation will be in October or November depending on auditor's schedule.
- Southwest Michigan Reads
 - Karen Dionne – The Marsh King's Daughter, upcoming movie in post-production; Tuesday, October 4 at 6:30 pm at the Van Buren Conference Center in Lawrence.
- Scheduled Programs: Astronomy Club with Rick Olson, 9/17 at 11 am
- Saturday October 29, Annual costume party with the Art Center.

Correspondence: None

Old Business: None

New Business:

- Reviewed Collection Development Policy and process for review of patron requests to change collection, both through addition and elimination. Neither J. France or L. Howard recall any challenges to library collection. J. France notes that often books are brought in based on patron suggestions. Policy will be approved next month.

Board Comments:

- None

Adjournment: Motion to adjourn by J. Stein supported I. Sledge: meeting adjourned at 8:22 PM.

Next regular meeting: October 10, 2022 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**