



South Haven Memorial Library August 12, 2025 Minutes

Members:

Liz Smith –President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe -Secretary

Ida Sledge – Trustee
Gretchen Spreitzer – Trustee - Absent
Gordon Bleil- Trustee

Also Present: J. France, Director

Call to order: The meeting was called to order by president, L. Smith at 7:02 p.m.

Approval of minutes for meeting on July 8, 2025: Motion to approve by M. Bertorelli with amended comment adding misbehave at end of public comment; motion carried. A copy will be sent to city council.

Approval of agenda for August 12, 2025: Motion to approve agenda by J. Stein; motion carried.

Public Comments:

Treasurer's report: Operations for August -**Total income:** \$278,091.98, **Total expenses:** \$43,431.25. **Vendors' bills** totaled \$56,844.15. Motion to pay vendor bills by M. Lampe, all supported.

Renovation Budget Report: Total income for June: \$55.30; Total expenses: \$0.00.

Investment Update: M. Bertorelli reported that she has closed the account at Consumer's Credit Union and transferred the funds through Huntington Bank into the investment account with MI Class. Total current invested now \$2,062,811.25. Interest earned to date since creation of the account with MI Class is \$14,945.88. She reports that only the Honor Credit Union account remains to move funds towards MI Class. Bertorelli finds that working with MI Class is easy and that Becky is finding it easier to reconcile accounts on the balance sheet.

Director's Report:

- Overdrive checkouts-1,126, MEL: Borrowed 405, Loaned 65; Patrons through doors: 5,419. Small meeting room uses: 65, Community Room: 524.
- New catalogue will be Atrium. This will require no hardware updates, only software; migration will be in October; training in November which will require closing for two days training for all staff.
- The seed library continues to be available for this year's growing season.
- Libby expansion is live and gives patrons access to 13 more co-op libraries which will expand choices greatly.
- Summer reading program is wrapping up August 14 with a cookie decorating event.
- Root Beer Floats on the patio August 22 from 2 – 5pm
- Friends Book Sale netted \$833.53
- Carpet and upholstery cleaning is scheduled August 26 early.
- Website provider updates are phone friendly and ADA compliant.
- Gerald R Ford Presidential Museum is providing 1 free monthly pass, good for 6 people.
- Tuck pointing on windows with leaks is complete and no leaks have been noted.
- FreeGal music is now available. Sign up for benefit at front desk. This allows for streaming and free downloads/month
- Library is closed September 1 for Labor Day
- Incident in Community Room. Joey Andrews held a Town Hall meeting. Prior to the meeting J. France was informed that there may be disruptive people who have been at other such meetings. France was asked to come to the Community Room when the situation became uncontrolled. While his memory is unclear, France was pushed down when he asked for those disrupting the meeting to settle down; and he reacted with a push back. He managed to get the situation under control and

walked those individuals out of the library. Bleil asked if there has been de-escalation training ever provided for all staff. Also asked if this was a partisan meeting which the library policies discourage. Board and director will review and update the applicable policy and Franc will look into de-escalation training.

Correspondence: None

Old Business:

- None

New Business:

- **AAUW Literacy Initiative:** Lampe and Smith, both members of AAUW-SH, report that current national AAUW policies do not allow the South Haven affiliate to donate to non-profits whose mission does not align with that of AAUW. In past years, the South Haven affiliate has donated funds and would like to continue to do so. That said, we want to find a way to support an activity/program that is important to women. Financial literacy is a topic that may provide an option.

Board Comments:

- Lampe complimented the summer programming, especially the glow in the dark mini-golf. Family attended and loved it!

Adjournment: Motion to adjourn by I. Sledge; all in favor. Meeting adjourned at 8:01PM.

Next regular meeting: September 9, 2025 – 7:00 PM

Respectfully submitted,
Margery Lampe, Secretary