

*Non-Resident*

# Welcome to the South Haven Memorial Library!

## Policies for new patrons:

- ♦ New patrons are subject to a **3 month probationary period**, during which only 3 items can be checked out at one time.
- ♦ All items, except DVDs, can be checked out for 3 weeks and renewed once (unless requested/on hold by another patron).
- ♦ DVDs can be checked out for 1 week. Limit of 3 DVDs at a time.
- ♦ You may check out up to 25 items on your account after the probationary period ends.
- ♦ Fines above \$3.00 will result in checkout restrictions.
- ♦ There is a one day grace period after the due date before late fees start accruing. Fines are \$0.10 per day.
- ♦ If an item has a **HOLD**, it cannot be renewed.
- ♦ You do not need a library card to use a computer.
- ♦ All South Haven Memorial Library books/items **MUST** be returned to the South Haven Memorial Library.

Minors under the age of 18 **MUST** have a parent permission slip on file in order to use public computers.