



South Haven Memorial Library October 10, 2023 Minutes

Members:

Liz Smith –President
Jean Stein –Vice President
Marilyn Bertorelli –Treasurer
Marge Lampe –Secretary

Ida Sledge – Trustee
Gretchen Sprietzer – Trustee (Absent)
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, James France, director

Call to order: The meeting was called to order by president, L. Smith at 7:00 p.m.

Approval of minutes for meeting on September 12, 2023: Motion to approve by M. Bertorelli; all in favor; motion carried.

Approval of agenda for October 10, 2023: Motion to approve agenda with spelling change by M. Lampe; all in favor; motion carried. A copy will be sent to city council.

Public Comments: None

Treasurer's report: Operations-**Total income:** \$61,809.40. **Total expenses:** \$46,516.86, **Vendor's bills** totaled \$35,605.40 for September. Motion to pay vendor bills by J. Stein, all in favor; motion carried.

Renovation Budget Report: Total Income: \$21,724.38; Total Expenses: \$0.00

Director's Report:

- Overdrive checkouts-851, MEL: Borrowed 262, Loaned 40; Patrons through doors: 4,313. Small meeting room uses: 54; Community Room uses: 194
- Programs:
 - Hike Our Preserves with Van Buren Conservation District continues: Participants who sign up get walking sticks, maps and the fees are covered by the library
 - October 14, & November 18: 11-1 – Brick Builders
 - October 17, 6pm: Michigan Paranormal Research Organization
 - October 21: Halloween Party
 - November 3, 11 am: Playdough Playdate for Preschoolers
 - November 15, 2pm: Friends of the Library
 - November 23: Closed for Thanksgiving
 - December 25 & 26: Closed for Christmas
 - January 1, 2024: Closed for New Years Day

Correspondence: None

Old Business:

- None

New Business:

- Review Library Open Hours: J. France stated that evening business was very slow as well as other times. France to have staff track number of patrons in after 6pm for 2-3 weeks to determine what evening(s) draw more patrons. He will bring back a recommendation based on the data. He suggests that it may be wise to re-study usage in the spring.
- Employee Benefits: Initial review of the same coverage for next year as is carried now shows an 11% increase in cost, State cap has only increased 4%. Final numbers are not available at this time. J. France discussed a proposal for supplemental coverage for 20 + hour employees available from Colonial Life. At an annual cost to the library of \$3,857.88, these staff members would have some additional coverage for accident and hospital costs. After discussion, stated he will send out summary document of proposed insurance options prior to the November meeting. If the subject needs more discussion, a special meeting might be called.

Board Comments:

- M. Lampe states that a South Haven resident she knows asked what was the purpose of the grid on the east side of the building. J. France stated that it is for future planting to make a green wall on the east side of the building.

Adjournment: Motion to adjourn by I. Sledge; all in favor. Meeting adjourned at 8:10 PM.

Next regular meeting: November 14, 2023 – 7:00 PM

**Respectfully submitted,
Margery Lampe, Secretary**