



## South Haven Memorial Library September 12, 2023 Minutes

### Members:

Liz Smith –President  
Jean Stein –Vice President (Absent)  
Marilyn Bertorelli –Treasurer  
Marge Lampe –Secretary

Ida Sledge – Trustee  
Gretchen Sprietzer – Trustee (Absent)  
Elaine Shumaker- Trustee

Also Present: Elaine Fluck, James France, director; Cal Meeusen, CPA

**Call to order:** The meeting was called to order by president, L. Smith at 7:05 p.m.

**Approval of minutes for meeting on August 8, 2023:** Motion to approve by M. Bertorelli; all in favor; motion carried.

**Approval of agenda for September 12, 2023:** Motion to approve agenda by M. Lampe with the correction from L. Smith to E. Smith for signature purposes; all in favor, motion carried. A copy will be sent to city council.

**FY 23 Audit Report:** C. Meeusen presented the annual audit to the board. Status of the library finances was reviewed using standard accounting procedures and tests. Meeusen states that the library's net position continues to be healthy. Meeusen further states that the library is adequately funded to allow for operations at current levels for some time going forward. The recommendation was made to be sure the library is adequately covered with insurance for replacement value. After discussion, I. Sledge moved to accept the audit report as given; all in favor, motion carries.

**Public Comments:** None

**Treasurer's report:** Operations-**Total income:** \$50,415.39. **Total expenses:** \$40,899.97, **Vendors' bills** totaled \$55,855.02 for August. Motion to pay vendor bills by M. Bertorelli, all in favor; motion carried.

**Renovation Budget Report:** Total Income: \$50,416.39; Total Expenses: \$0.00

### **Director's Report:**

- Overdrive checkouts-906, MEL: Borrowed 270, Loaned 68; Patrons through doors: 4,313. Small meeting room uses: 107; Community Room uses: 22.
- Programs:
  - Hike Our Preserves with Van Buren Conservation District continues: Participants who sign up get walking sticks, maps and the fees are covered by the library
  - September 14, 10:30am & October 5, 6:30 pm: Meet the Superintendent of Schools
  - September 16: Brick Builders (formerly Lego Club) begins
  - Wednesday, September 20, 7:00 pm: annual Friends of the Library Meeting: all are invited
  - October 21: Halloween Party

**Correspondence:** None

### **Old Business:**

- None

### **New Business:**

- Approve to add E. (Liz) Smith to bank accounts and remove L. Howard due to Lois going off the board and L. Smith assuming the role of president/ M. Lampe moves to make the change with the library bank accounts; all in favor, motion carries.

**Board Comments:**

- M. Lampe discussed a proposal made to D. Rigozzi at Senior Services for a senior book program several months ago and asked if J. France had heard any follow up. Having heard nothing, a suggestion was made that if there was someone on the library staff who would have the time to design the program perhaps a trial could be done with South Haven City and Township provided Senior Services can support with drivers. Possible funding could come for start up through Women Who Care.

**Adjournment:** Motion to adjourn by I. Sledge; all in favor. Meeting adjourned at 8:12PM.

**Next regular meeting: October 10, 2023 - 7:00 PM**

**Respectfully submitted,  
Margery Lampe, Secretary**